

WHITEHALL DISTRICT SCHOOLS
MEETING OF THE BOARD OF EDUCATION
Monday, March 18, 2024 - VAC 6:30 p.m.

Agenda

1. Call to order/Pledge of Allegiance
2. Approval of Agenda
Suggested motion: "I move to approve the agenda as presented."
3. WDS - Student Highlight - WDS Wrestling Team
4. Public Comment
Communication from the audience for anything on or off the agenda. Limited to 3 minutes.
5. Consent Action Agenda.....3
Minutes for meetings on February 12, March 15
Disbursements for the Month of February, 2024
High School Out of State Trip Request – McGrew
Athletic Co-Op Agreement
Suggested motion: "I move to approve the consent agenda as presented."
6. WDS HS Presentation - Parent Information Night - Power of a Choice Summary
7. Committee Meeting Reports and any Board Discussion
 Personnel -
 Facilities -
 Policy -
 Finance -
8. Unfinished Business
 MASB Acknowledgement of Award Recipient
9. Monthly Financials.....12
10. Band Uniform Purchase.....28
Suggested motion: "I move to approve the purchase of 70 band uniforms from Stanbury Uniforms, LLC in the amount of \$36,528.80."
11. Bus Purchase – Transportation Dept.....30
Suggested motion: "I move to approve the purchase of two used buses from National Bus Sales in the amount of \$146,045.00."
12. Second Reading - WDS Policy.....40
Suggested motion: "I move to approve the second reading and adopt the November, 2023 policy update provided by our School Policy Services Provider, Miller Johnson."
13. Emergency Communications Purchase.....51
Suggested motion: "I move to approve the purchase of emergency communication equipment from Chrouch Communications MI-Deal Contract # 190000001544 in an amount not to exceed \$58,825.00."
14. MAISD Spring Annual Budget Review Representative.....58
Suggested Motion: "I move to appoint _____ to attend the Spring MAISD Budget Review on April 25th, and _____ as an alternate."

15. Periodic Evaluation of Superintendent.....59
Suggested Motion: "I move to rate the Superintendent (ineffective/minimally effective/effective/highly effective) for 2023-24 using the MASB Superintendent Evaluation Tool."
16. Closed Session - Exempt Materials.....60
Suggested motion: "I move to enter into closed session to consider exempt materials - attorney-client privileged documents 8(h), MCL 15.243(1)(g)." (Roll Call Vote)
17. Adjourn
Suggested motion: "I move to adjourn."

Item 5

Consent Action Agenda

☐ Information/Discussion

☒ Action

SUGGESTED MOTION:

...to approve the consent action agenda as presented.

- A. Minutes for meetings on February 12, March 15
- B. Disbursements for the Month of February, 2024
- C. High School Out of State Trip Request – McGrew
- D. Athletic Co-Op Agreement

WDS Board of Education Monthly Meeting Minutes

DATE: February 12, 2024

PLACE: VAC

MEMBERS PRESENT: Paula Martin, Melissa Moore, Chris Mahoney, Shannon McGoran, Jimmy TenBrink, Rachel Fekken

MEMBERS ABSENT: Tim Cross

OTHERS PRESENT: Jerry McDowell, Steve Aardema, Kirsten Bolles, other staff and community members

Ms. Fekken called the meeting to order at 6:30 p.m. with the Pledge of Allegiance.

Approval of Agenda

Motion Martin/McGoran to approve agenda as presented.

Ayes (6) Martin, McGoran, Mahoney, Moore, TenBrink, Fekken

Nays (0)

Motion Carried

Public Comment

N/A

Consent Action Agenda

Motion Mahoney/TenBrink to approve the consent agenda as presented.

Ayes (6) Mahoney, TenBrink, Moore, McGoran, Martin, Fekken

Nays (0)

Motion Carried

Items Approved: Minutes of meetings dated January 15, January 31, 2024; disbursements for the month of January 2024: general fund \$599,349.30, community education \$16,458.35, food service \$10,482.57, technology and security fund \$197.75, activity accounts \$7,851.69, common debt \$0, capital projects \$0; High School Student Trip Request.

Committee Reports

Policy committee member Martin, gave an overview of the policy committee meeting.

Unfinished Business - None

MAISD 2024 – 2025 Schools of Choice Participation Resolution

Motion Mahoney/TenBrink to adopt the resolution to participate in the MAISD Schools of Choice Program for the 24-25 school year.

Roll Call Vote

Ayes (6) Mahoney, TenBrink, Martin, Moore, McGoran, Fekken

Nays (0)

Motion Carried

First Reading Policy Updates

Board reviewed the policy updates. Will be reviewed and adopted at next board meeting.

Monthly Financials

Finance Director Aardema shared monthly financials with the Board.

Superintendent Report

Dr. McDowell congratulated the Middle School students on their recent play production of "Giants in the Sky". Local community business leaders were honored during one of our high school basketball games this past week. Muskegon Community College has announced the selection of Ryan Wheeler, a Whitehall graduate, as the recipient of the 2024 Distinguished Alumnus award. We're always proud to see what our graduates are accomplishing. Shoreline 1st grade students opened their Readers Café, "Starbooks," recently and it was a huge success! You could order a coffee and have your favorite book read to you by an amazing 1st grade student.

Adjournment

Motion TenBrink, Martin to adjourn.

Ayes (6) TenBrink, Martin, Moore, McGoran, Mahoney, Fekken

Nays (0)

Motion Carried

Adjourned at 6:48 p.m.

Board Secretary or Designee

WDS Board of Education Student Hearing Minutes

DATE: March 15, 2024

PLACE: Room 103

MEMBERS PRESENT: Fekken, Mahoney, Martin, Cross, Moore

MEMBERS ABSENT: McGoran, TenBrink

OTHERS PRESENT: McDowell, Bolles, Westerlund, Oldenburg

President Fekken called the meeting to order at 8:03 a.m.

Approve of Agenda

Motion Cross/Martin to approve agenda.
Ayes (5) Cross, Martin, Mahoney, Moore, Fekken
Nays (0)
Motion Carried

Motion for Closed Session

Motion Mahoney/Moore to move into closed session for the purpose of a discipline hearing for WDS student #022724-10.
Roll Call Vote
Ayes (5) Mahoney, Moore, Cross, Martin, Fekken
Nays (0)
Motion Carried
Moved into closed session at 8:05 a.m.

Return to open session at 8:27 a.m.

Motion Mahoney/Martin to expel WDS student number #022724-10 due to violation of school policy #2006 – Student Code of Conduct.
Roll Call Vote
Ayes (5) Mahoney, Martin, Moore, Cross, Fekken
Nays (0)
Motion Carried

Audience Comments: none

Adjournment

Motion Martin/Cross to adjourn.
Ayes (5) Martin, Cross, Mahoney, Moore, Fekken
Nays (0)
Motion Carried

Adjourned at 8:29 a.m.

Board Secretary or Designee

WDS Board of Education Student Hearing Minutes

DATE: March 15, 2024

PLACE: Room 103

MEMBERS PRESENT: Fekken, Mahoney, Martin, Cross, Moore

MEMBERS ABSENT: McGoran, TenBrink

OTHERS PRESENT: McDowell, Bolles, Westerlund, Oldenburg

President Fekken called the meeting to order at 8:45 a.m.

Approve of Agenda

Motion Moore/Cross to approve agenda.
Ayes (5) Moore, Cross, Mahoney, Martin, Fekken
Nays (0)
Motion Carried

Motion for Closed Session

Motion Cross/Martin to move into closed session for the purpose of a student discipline hearing.
Roll Call Vote
Ayes (5) Cross, Martin, Mahoney, Moore, Fekken
Nays (0)
Motion Carried

Moved into closed session at 8:47 a.m.

Return to open session at 9:12 a.m.

Motion Mahoney/Moore to expel WDS student number #030724-11 due to violation of school policy #2006 – Student Code of Conduct.
Roll Call Vote
Ayes (5) Mahoney, Moore, Cross, Martin, Fekken
Nays (0)
Motion Carried

Audience Comments: none

Adjournment

Motion Martin/Moore to adjourn.
Ayes (5) Martin, Moore, Mahoney, Cross, Fekken
Nays (0)
Motion Carried

Adjourned at 9:13 a.m.

Board Secretary or Designee

**WHITEHALL DISTRICT SCHOOLS
GENERAL FUND
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
MONTH OF February 2024**

CASH BALANCE February 1, 2024	\$ 4,044,928.30
CASH RECEIPTS	
Athletic Admissions	11,526.00
Athletic Fees	450.00
Building Rent	1,904.00
Donations	-
Duck Creek Adult Ed State	13,152.24
Duck Creek Alt Ed Other Districts	43,843.00
Due to Activity Fund	-
Due to Community Ed - GSRP	-
Due to Community Ed - Headstart	-
Due to Community Ed - LightHouse	33,881.91
Due to Community Ed - LOAS	-
Due to Community Ed - McMillan	-
Due to Food Service	85,503.84
Due to Tech-Security	-
Federal ESSER/COVID	209,128.28
Federal IDEA Flowthrough	-
Federal IDEA PreSchool	-
Federal Medicaid Outreach	-
Federal Medicaid Reimbursement	-
Federal Other (County Road Grant)	-
Federal Title I	37,741.36
Federal Title II	8,226.55
Federal Title III	-
Federal Title IV	4,123.07
Federal WIOA	13,051.71
Hills Landing Funding	-
Interest Earnings	7,807.37
MAISD Act 18	-
MAISD McKinney Vento	808.52
Miscellaneous	18,606.06
Property Tax	1,398,040.58
Property Tax Due to Debt	-
SET SEG	-
State Aid	2,196,624.71
Transfer from Activity Fund	20,344.42
Transfer from Community Ed Fund	391,981.78
Transfer from Debt Fund	-
Transfer from Food Service Fund	-
Transfer from Tech-Security Fund	9,963.98
Transportation Billing	78.84
VAC - Rental	-
VAC - Sales	13,243.74
VAC - Senior Millage	-
VAC - Silver Sneakers	657.50
TOTAL RECEIPTS	\$ 4,520,689.46
CASH DISBURSEMENTS	
Accounts Payable	735,291.73
Arbiter (athletic officials)	10,000.00
Bank Charges	-
Edustaff (subs/coaches)	32,466.35
Fuelman/WESCO (gas purchase)	14,534.16
ORS payment to State	283,197.18
Payroll	2,020,245.03
Purchasing Cards	13,989.04
Sales Tax	-
Transfer to Capital Projects Fund	-
Transfer to Community Ed Fund	-
Transfer to Debt Fund	400,000.00
Transfer to Food Service Fund	55,000.00
Transfer to Tech Fund	-
Voided Checks & Returned Deposits	-
TOTAL DISBURSEMENTS	\$ 3,564,723.49
CASH BALANCE February 29, 2024	\$ 5,000,894.27
State Aid Borrowing	-
CASH BALANCE WITH BORROWING	\$5,000,894.27

**WHITEHALL DISTRICT SCHOOLS
ACCOUNTS PAYABLE DISBURSEMENTS BY FUNDS
FOR THE MONTH OF February 2024**

NAME	FUND	AMOUNT
General Fund	11 & 13	660,499.12
Community Education Fund	23	30,020.01
Food Service Fund	25	15,746.68
Technology & Security Fund	27	197.75
Activity Accounts Fund	29	28,828.17
Common Debt Fund	31	
Capital Projects Fund	41	
<i>TOTAL CASH DISBURSEMENTS</i>		\$735,291.73

WHITEHALL DISTRICT SCHOOLS
OVERNIGHT STUDENT TRIP REQUEST

DATE: 02/29/2024

EDUCATIONAL/ATHLETIC PURPOSE:

Varsity Softball Spring Trip. We will be practicing before we leave then head to U of M for a Softball game. From there we will head to Fort Wayne, Indiana. We will be practicing in Fort Wayne and we will be scrimmaging with a local high school while the team is down there.

TEACHER(S) RESPONSIBLE: Kyle McGrew

DATE OF TRIP: March 22nd - 24th, 2024

DESTINATION: Fort Wayne, Indiana

NUMBER OF STUDENTS: 14 Student Athletes

METHOD OF TRANSPORTATION: Chaperone Provided Transportation

DATE/TIME LEAVING: Friday, March 22nd 1:30 PM

DATE/TIME RETURNING: Sunday, March 24th Evening (Roughly 5 pm)

NUMBER OF CHAPERONES: 3 (Kyle McGrew, Bill Darke, Claire McWilliams)

COST OF TRIP PER STUDENT: Estimate: \$250

SOURCE OF REVENUE: Softball Budget/Activity Account

NUMBER OF SUBSTITUTES REQUIRED: 1



Teacher's Signature

3/4/24

Date



Principal's Signature

3/4/24

Date

Superintendent's Signature

Date

Board Approval

Date

WHITEHALL VIKINGS

CJ VAN WIEREN
ASSISTANT SUPERINTENDENT/ ATHLETIC DIRECTOR
CJVANWIEREN@WHITEHALLSCHOOLS.NET

CHRISTIAN SUBDON
K-8 ACTIVITIES AND ATHLETIC DIRECTOR
CHRISTIANSUBDON@WHITEHALLSCHOOLS.NET

WHITEHALL DISTRICT SCHOOLS
541 E. SLOCUM ST
WHITEHALL, MI 49461
P: 231-893-1010 F: 231-894-6450

From Assistant Superintendent, CJ Van Wieren:

It is the recommendation of the Whitehall Athletic Department that our hockey program enters into a co-op agreement with Mona Shores hockey beginning in the 24-25 season. Per the MHSAA, the co-op agreement will last for two years and will be reevaluated after the 25-26 season.

In recent years, Whitehall has been in a co-op with Reeths Puffer hockey. The co-op includes North Muskegon, Muskegon Catholic, Montague, and Fruitport. While we greatly appreciate Reeths Puffer for inviting us, we believe that a new agreement with Mona Shores is a better situation for our student athletes. This is the best time for Whitehall to make a change as it was a year when none of our hockey players made the team at Reeths Puffer.

We look forward to a strong co-op between Whitehall and Mona Shores for the foreseeable future. We believe that this gives our student athletes the best opportunity to be successful and competitive in hockey.

Completed Steps:

1. Check in with all Whitehall hockey families about status of co-op and future
2. Conversations with Mona Shores athletic admin about potential agreement
3. Mona Shores Board of Education - unanimous decision to add Whitehall on March 11, 2024

Next Steps:

4. Whitehall Board of Education approval - March 18, 2024
5. OK Conference approval
6. Submit to MHSAA for approval

CJ Van Wieren



Item 9
Monthly Financial Reports

☒ Information/Discussion

☐ Action

BACKGROUND INFORMATION:

Steve Aardema has prepared the monthly financial reports for review.



FINANCIAL COMPARISONS

ALL FUNDS

FEBRUARY 2023-24, 2022-23

General Fund Revenue By Category . . .

Category	2023-24			2022-23			Actual Difference
	Budget	YearToDate	Percent	Budget	YearToDate	Percent	
Local Taxes	3,769,106	2,634,763	69.90%	3,527,259	3,072,530	87.11%	(437,767)
Other Local	243,000	264,629	108.90%	231,000	174,633	75.60%	89,996
Athletics	111,000	104,998	94.59%	116,000	103,454	89.18%	1,543
State Foundation	14,524,184	6,801,282	46.83%	14,178,498	6,590,459	46.48%	210,823
State Categorical	7,944,997	3,570,500	44.94%	6,132,264	3,425,095	55.85%	145,405
Federal Grants	2,206,860	960,928	43.54%	2,061,936	833,829	40.44%	127,099
ISD Special Ed	800,000	269,932	33.74%	800,000	189,461	23.68%	80,471
Other LEA/ISD	20,000	809	4.04%	20,000	10,419	52.10%	(9,610)
Transfers	221,800	38,894	17.54%	216,800	69,661	32.13%	(30,767)
Fund Total	29,840,947	14,646,735	49.08%	27,283,757	14,469,542	53.03%	177,193

Local taxes are down due to timing of receipts, about \$250,000 deposited the first week of March.

Local revenue is up due to interest earned at the bank and VAC revenue.

State Aid payments begin on October 20 each year and should be 45.45% of the year at this time.

The State Categorical revenue is up due to some new grants for enrollment stabilization and transportation.

Current year revenue is up \$177,000 compared to last year at this time.



FINANCIAL COMPARISONS

ALL FUNDS

FEBRUARY 2023-24, 2022-23

General Fund Expense By Category . . .

Category	2023-24		2022-23		Actual Difference
	Budget	YearToDate	Budget	YearToDate	
Basic Instruction	14,023,902	7,015,133	13,407,711	6,862,700	152,433
Added Needs	3,172,420	1,429,618	3,010,156	1,381,769	47,850
Adult Education	167,602	65,810	193,792	68,216	(2,406)
Pupil Services	2,548,928	1,190,339	2,175,077	1,130,910	59,429
Instructional Staff	1,372,812	753,145	1,147,805	666,937	86,208
General Admin	677,427	459,566	573,961	371,725	87,841
Principals Office	1,544,088	917,458	1,449,937	902,163	15,295
Business Services	496,614	291,662	468,048	270,329	21,333
Operations	2,109,698	1,557,135	1,878,671	1,332,700	224,434
Transportation	1,411,748	784,984	1,283,169	900,295	(115,311)
Central Support	561,390	353,326	525,957	203,670	149,656
Athletics	769,328	495,086	747,530	493,822	1,263
Community Services	281,689	98,765	174,455	105,600	(6,836)
Cap, Trans, Other	580,559	199,909	354,000	61,439	138,470
Fund Total	29,718,205	15,611,936	27,390,269	14,752,276	859,660

Payroll should be 50% for school year employees and 66.67% for full-year employees.
 Operations is up in Building Maintenance by \$102,000 (HS flooring & Shoreline Painting) and Grounds Equipment by \$21,000
 Transportation is down as we had paid for buses at this time last year.
 Capital expenses are up due to summer projects not covered by grant or food service funds.
 Expenses are up \$860,000 compared to last year.



FINANCIAL COMPARISONS

ALL FUNDS

FEBRUARY 2023-24, 2022-23

General Fund Expense By Object . . .

Category	2023-24			2022-23			Actual Difference
	Budget	YearToDate	Percent	Budget	YearToDate	Percent	
Wages	13,710,876	7,219,723	52.66%	13,251,912	7,020,762	52.98%	198,962
Benefits	10,797,717	5,340,080	49.46%	9,594,766	5,026,759	52.39%	313,322
Contracted Serv	966,006	614,498	63.61%	783,774	571,978	72.98%	42,520
Purchased Serv	1,247,259	1,090,213	87.41%	1,079,014	780,514	72.34%	309,698
Supplies	1,569,297	1,068,993	68.12%	1,480,242	1,064,414	71.91%	4,579
Capital	798,335	224,332	28.10%	516,776	227,942	44.11%	(3,610)
Miscellaneous	95,285	47,991	50.37%	135,785	46,854	34.51%	1,137
Transfers	533,430	6,106	1.14%	548,000	13,054	2.38%	(6,948)
Fund Total	29,718,205	15,611,936	52.53%	27,390,269	14,752,276	53.86%	859,660

Benefits are up due to higher wages and a higher retirement rate on those wages.

Purchased Services are up \$309,000 due to building maintenance costs (\$117,000) and Custodial Services (\$53,000)

The credit in Transfers is for a credit on the prior year's billback for ISD services.



FINANCIAL COMPARISONS

ALL FUNDS

FEBRUARY 2023-24, 2022-23

Community Services Fund Revenue By Category . . .

Category	2023-24			2022-23			Actual Difference
	Budget	YearToDate	Percent	Budget	YearToDate	Percent	
General	15,000	23,308	155.39%	-	3,185	0.00%	20,123
HeadStart	1,319,248	681,034	51.62%	1,156,119	480,725	41.58%	200,308
GSRP	1,971,748	972,246	49.31%	1,948,795	1,045,371	53.64%	(73,125)
Lighthouse Learn	1,345,000	1,292,825	96.12%	1,587,000	1,597,467	100.66%	(304,643)
Lights After School	20,000	11,963	59.82%	24,000	16,000	66.67%	(4,037)
Enrich/Rec Activity	17,500	17,500	100.00%	16,000	16,400	102.50%	1,100
Fund Total	4,688,496	2,998,876	63.96%	4,731,914	3,159,149	66.76%	(160,272)

Lighthouse revenue is down as we shift from the prior year federal funding to more state and local funding.



FINANCIAL COMPARISONS

ALL FUNDS

FEBRUARY 2023-24, 2022-23

Community Services Fund Expense By Category . . .

Category	2023-24			2022-23			Actual Difference
	Budget	YearToDate	Percent	Budget	YearToDate	Percent	
General	82,800	(7,637)	-9.22%	82,800	59,670	72.07%	(67,307)
HeadStart	1,319,248	743,186	56.33%	1,156,119	740,590	64.06%	2,597
GSRP	1,941,581	1,075,648	55.40%	1,948,795	1,150,694	59.05%	(75,046)
Lighthouse Learn	1,631,235	1,230,615	75.44%	1,543,888	1,087,070	70.41%	143,545
Lights After School	20,000	-	0.00%	24,000	-	0.00%	-
Enrich/Rec Activity	28,890	28,066	97.15%	23,720	19,327	81.48%	8,739
Fund Total	5,023,754	3,069,878	61.11%	4,779,322	3,057,350	63.97%	12,527

The negative General number is due to Indirect Costs for the federal grants that require an offsetting account.

Last year, a transfer between funds occurred which created a positive balance.

Compensation expenses are down in the GSRP program compared to last year.

The Lighthouse expense increase is due to the grant funded work done this summer on the room at the WLCC.



FINANCIAL COMPARISONS

ALL FUNDS

FEBRUARY 2023-24, 2022-23

Food Service Fund Revenue By Category . . .

Category	2023-24		2022-23		Actual Difference
	Budget	YearToDate	Budget	YearToDate	
Sales	45,000	19,781	33,000	22,000	(2,219)
Other Local	18,500	4,973	-	3,469	1,504
State Revenue	284,241	190,349	56,598	25,724	164,625
Federal Revenue	1,314,500	634,167	2,139,000	660,324	(26,157)
Transfers/Other	1,000	-	1,000	-	-
Fund Total	1,663,241	849,271	2,229,598	711,518	137,753

Community Eligibility Pricing (CEP) has been approved by MDE for the 2023-24 year. We are seeing an increase in State revenue line as we go through the year for universal free breakfast and lunch. The Federal Breakfast and Lunch revenue are running one month behind but the claims have been submitted.



FINANCIAL COMPARISONS

ALL FUNDS

FEBRUARY 2023-24, 2022-23

Food Service Fund Expense By Category . . .

Category	2023-24			2022-23			Actual Difference
	Budget	YearToDate	Percent	Budget	YearToDate	Percent	
Wages	418,000	285,105	68.21%	587,000	326,844	55.68%	(41,739)
Benefits	257,598	154,380	59.93%	327,681	174,004	53.10%	(19,625)
Contracted Serv	9,500	-	0.00%	20,000	9,500	47.50%	(9,500)
Other Purch Serv	158,200	132,161	83.54%	33,000	32,408	98.21%	99,753
Food & Paper	567,500	481,759	84.89%	560,000	484,204	86.46%	(2,445)
Other Supplies	361,000	325,223	90.09%	205,500	239,655	116.62%	85,568
Capital	280,000	296,537	105.91%	750,000	21,355	2.85%	275,182
Miscellaneous	21,000	5,118	24.37%	321,000	5,722	1.78%	(604)
Transfers	70,000	-	0.00%	65,000	-	0.00%	-
Fund Total	2,142,798	1,680,284	78.42%	2,869,181	1,293,693	45.09%	386,591

The Purchased Services, Supplies, and Capital expenses are up as the Ealy project was paid in this fiscal year.



FINANCIAL COMPARISONS

ALL FUNDS

FEBRUARY 2023-24, 2022-23

Technology & Security Fund Revenue By Category . . .

Category	2023-24			2022-23			Actual Difference
	Budget	YearToDate	Percent	Budget	YearToDate	Percent	
Other Local	-	-	0.00%	-	-	0.00%	-
ISD Revenue	475,000	304,055	64.01%	450,000	307,513	68.34%	(3,458)
Transfers/Other	-	-	0.00%	-	-	0.00%	-
Fund Total	475,000	304,055	64.01%	450,000	307,513	68.34%	(3,458)

The Technology & Security Fund revenue comes as taxes are paid to the ISD.



FINANCIAL COMPARISONS

ALL FUNDS

FEBRUARY 2023-24, 2022-23

Technology & Security Fund Expense By Category . . .

Category	2023-24			2022-23			Actual Difference
	Budget	YeartoDate	Percent	Budget	YeartoDate	Percent	
Educ Technology	421,124	67,695	16.07%	345,685	133,973	38.76%	(66,278)
Innovation	1,000	-	0.00%	1,000	-	0.00%	-
Security	50,000	45,850	91.70%	100,000	76,484	76.48%	(30,634)
Fund Total	472,124	113,545	24.05%	446,685	210,458	47.12%	(96,912)

The chromebooks we ordered this Spring arrived in June.
Last year we had expenses in Security for the bus camera project.



FINANCIAL COMPARISONS

ALL FUNDS

FEBRUARY 2023-24, 2022-23

Activity Fund Revenue By Category . . .

Category	2023-24			2022-23			Actual Difference
	Budget	YearToDate	Percent	Budget	YearToDate	Percent	
District	15,800	18,360	116.21%	16,700	15,092	90.37%	3,268
WLACE	8,400	6,567	78.18%	6,500	7,207	110.88%	(641)
Shoreline	19,500	9,026	46.29%	19,100	6,814	35.67%	2,213
Ealy	24,880	18,169	73.02%	9,100	8,940	98.24%	9,229
Middle School	23,563	15,087	64.03%	31,920	14,173	44.40%	914
High School	78,700	50,658	64.37%	61,200	39,794	65.02%	10,864
Athletics	204,900	164,821	80.44%	186,880	155,809	83.37%	9,012
Classes	14,700	857	5.83%	9,200	2,703	29.39%	(1,847)
Scholarships	39,250	27,117	69.09%	50,550	46,350	91.69%	(19,234)
Fund Total	429,693	310,661	72.30%	391,150	296,883	75.90%	13,778

Ealy revenue is up due to a STEM grant.
 High School revenue is up due to drama/play revenue.
 Revenue for Athletics was up due the Vikings First fundraiser.



FINANCIAL COMPARISONS

ALL FUNDS

FEBRUARY 2023-24, 2022-23

Activity Fund Expense By Category . . .

Category	2023-24			2022-23			Actual Difference
	Budget	YearToDate	Percent	Budget	YearToDate	Percent	
District	37,876	10,115	26.71%	35,200	14,275	40.55%	(4,160)
WLACE	11,300	7,258	64.23%	11,450	6,852	59.85%	406
Shoreline	18,000	13,218	73.43%	19,000	9,010	47.42%	4,208
Ealy	22,400	3,427	15.30%	14,620	8,977	61.40%	(5,550)
Middle School	41,900	12,860	30.69%	45,900	17,507	38.14%	(4,647)
High School	92,545	46,545	50.29%	63,000	46,694	74.12%	(148)
Athletics	200,300	163,155	81.46%	168,100	111,903	66.57%	51,251
Classes	9,989	2,123	21.26%	15,340	6,133	39.98%	(4,009)
Scholarships	50,000	500	1.00%	50,300	1,751	3.48%	(1,251)
Fund Total	484,310	259,201	53.52%	422,910	223,102	52.75%	36,099

Expenses in Athletics are up primarily due to the Vikings First fundraiser and various team expenses.



FINANCIAL COMPARISONS

ALL FUNDS

FEBRUARY 2023-24, 2022-23

Debt Funds Revenue By Category . . .

Category	2023-24			2022-23			Actual Difference
	Budget	YearToDate	Percent	Budget	YearToDate	Percent	
Taxes	3,136,010	2,464,999	78.60%	4,032,643	3,702,463	91.81%	(1,237,465)
Interest	22,000	20,953	95.24%	1,000	-	0.00%	20,953
Other Local	-	-	0.00%	-	-	0.00%	-
State Revenue	257,100	191,779	74.59%	241,000	257,139	106.70%	(65,360)
Federal Revenue	-	-	0.00%	-	-	0.00%	-
Bond Proceeds	-	-	0.00%	-	-	0.00%	-
Fund Total	3,415,110	2,677,731	78.41%	4,274,643	3,959,603	92.63%	(1,281,872)

Tax revenue will be down this year as we levy 5 mills instead of 7 mills.
Interest was from a CD we had.



FINANCIAL COMPARISONS

ALL FUNDS

FEBRUARY 2023-24, 2022-23

Debt Funds Expense By Category . . .

Category	2023-24			2022-23			Actual Difference
	Budget	YearToDate	Percent	Budget	YearToDate	Percent	
Principal	2,250,000	-	0.00%	2,160,000	-	0.00%	-
Interest	1,002,950	501,475	50.00%	1,089,350	544,675	50.00%	(43,200)
Refund Costs	-	-	0.00%	-	-	0.00%	-
Fees & Other	22,500	-	0.00%	12,500	-	0.00%	-
Fund Total	3,275,450	501,475	15.31%	3,261,850	544,675	16.70%	(43,200)

The first payment is due November 1 and is for interest only and must be wired 5 business days before due.
The second payment, for interest and principal, is due May 1 and must be wired 5 business days before due.



FINANCIAL COMPARISONS

ALL FUNDS

FEBRUARY 2023-24, 2022-23

Capital Fund Balances

Category	2023-24 Year-to-Date Fund 41	Fund 42	Total
Beginning Balance	118,118	-	118,118
Interest	-	-	-
Other	3,905	-	3,905
Available	122,023	-	122,023
Prof Services	-	-	-
Site Improvements	-	-	-
Buildings	-	-	-
Equipment	-	-	-
Technology	-	-	-
Buses	-	-	-
Fees	-	-	-
Issue Costs	-	-	-
Ending Balance	122,023	-	122,023
Projects in Progress	-	-	-
Available Balance	122,023	-	122,023

Fund 41 has become a permanent capital fund with revenue from donations, sales of capital, & state refunds
Fund 42 was finished with the 2019-20 fiscal year and will be used when voters approve a bond issue.



FINANCIAL COMPARISONS

WLACE PROGRAMS

FEBRUARY 2023-24

Program	Revenue		Expense		Surplus/(Deficit)	
	2023-24 Budget	2023-24 Actual	2023-24 Budget	2023-24 Actual	2023-24 Budget	2023-24 Actual
01-General	97,800	23,308	82,800	(7,637)	15,000	30,946
03-HeadStart (grant)	1,319,248	681,034	1,319,248	743,186	0	(62,153)
04-GSRP (grant)	1,971,748	972,246	1,941,581	1,075,648	30,167	(103,401)
05-Lighthouse	1,345,000	1,292,825	1,631,235	1,230,615	(286,235)	62,210
06-Lights After (grant)	20,000	11,963	20,000	0	0	11,963
07-Enrich/Rec	17,500	17,500	28,890	28,066	(11,390)	(10,566)
13-Altern Ed (billed)	1,141,940	449,006	1,189,564	652,501	(47,624)	(203,495)
14-Adult Ed (state aid)	247,186	126,623	256,764	117,785	(9,578)	8,838
Grand Total	6,160,422	3,574,505	6,470,082	3,840,163	(309,660)	(265,658)

The HeadStart and GSRP grants are typically reimbursed a month after the expenses which start in September. State Aid and billed payments begin in October and follow the state payment cycle for Alternative and Adult Education.

Item 10

Band Uniform Purchase

☐ Information/Discussion

☒ Action

From Assistant Superintendent, CJ Van Wieren:

In our process of making a uniform selection, I reached out to three companies to get samples, quotes, and spec sheets. These companies are Orefice LTD, BandShoppe, and Stanbury. This process with Orefice was started with previous director, Matt Raab and was picked up with me on Monday, August 28, 2023. After many emails, I received a spec sheet from Orefice as well as a sample, and then reached out to the other two companies to get samples. Out of the three designs, myself, as well as my uniform staff and band boosters liked the Stanbury design the best.

Stanbury's uniform design eliminates some elements from the others that I foresee as a potential problem. We should not have any buttons on the front, because it can interfere with drum harnesses, saxophone neck straps, and sousaphone tubing- not to mention it would take away from our cohesiveness if someone is missing a button. Stanbury is also the highest quality, which increases the likelihood of being able to keep these uniforms for at least 10-15 years. Stanbury puts their processing/manufacturing timeline at 180 days, which would allow us to have our uniforms in hand before homecoming for a potential unveiling.

Our current projections with our current band, and where we would be in 2 years, we should order between 70-75 uniforms to cover the size range of our current and future students. Orefice gave us a quote of \$41,863.50 for 75 uniforms (\$558.18 per uniform) and Stanbury gave us a quote of \$36,528.80 for 70 uniforms (\$521.84 per uniform). Both companies include the following: coat, pants, hat, plume, hat box, and hangers, but Stanbury includes garment bags which will help keep them clean and nice for longer. Stanbury provides a limited warranty on their uniforms for (Contacting now)

SUGGESTED MOTION:

...to approve the purchase of 70 band uniforms from Stanbury Uniforms, LLC in the amount of \$36,528.80."

P.O. Box 100 - 108 Stanbury Industrial Drive
Brookfield, Missouri 64628
Phone (660) 258-2246
Fax (660) 258-5781

Our Order No. _____
Customer Order No. _____

Salesman **Greg Francis**

Invoice No.

Estimated Ship Date . 180 Days
After Receipt of All Details

Shipping Charges to be Paid By:
Stanbury **XX**
Buyer
Deposit

Order Date 1/22/2024

Sold To: **Whitehall H.S.**
3100 White Lake Dr.
Whitehall, MI 49461

Ship To: **Whitehall H.S.
ATTN: Abby O'Connell
3100 White Lake Dr.
Whitehall, MI 49461**

This order is made in good faith with the understanding that same will become a contract for the sale of goods described at the prices and terms shown, upon the Acceptance by Stanbury Uniforms, Inc. and subject to the conditions of sale appearing below hereof which are incorporated in and made part of such agreement.

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
70	Shakos	62.00	4,340.00
70	Plumes	31.35	2,194.50
70	Coats	243.41	17,038.70
70	Jumpsuits	118.90	8,323.00
70	Pr. Gauntlets	36.68	2,567.60
70	Garment Bags	15.00	1,050.00
70	Shako Boxes	14.50	1,015.00
	OMNIA Pricing. Shipping Charges Included.		
	TOTAL:		\$36,528.80

We, the undersigned, have read and fully understand the contract and all of its terms and conditions stated therein, and fully agree to accept all of them.

ORGANIZATION **Whitehall High School**

X	X	X
NAME (TYPED OR PRINTED PLEASE)	POSITION	DAYTIME TELEPHONE NUMBER
SIGNATURE X		

BOOSTERS: PRESIDENT _____ DAYTIME TELEPHONE () _____
TREASURER _____ DAYTIME TELEPHONE () _____

TERMS

X Term A: OPEN ACCOUNT - NET 30 DAYS. If bonafide Board of Education (School Board of Directors) purchase order is issued; or if this contract is signed by Superintendent, Principal or Purchasing Agent, who is authorized to purchase on behalf of this Board of Education (School Board of Directors).

 Term B: FIFTY PERCENT DEPOSIT WITH ORDER, balance C.O.D. This applies to all orders from organizations and individuals except those where term "A" applies.

A late charge of 1.5% per month will be assessed against all accounts not paid within 30 days from date of payment specified in the contract. This is equal to 18% per year or such lesser amount to the extent this exceeds that authorized by law.

CONDITIONS OF SALE

All uniforms, accessories, and/or other made-to-order garments shall be made in accordance with the specifications. This order is subject to approval and acceptance by Stanbury Uniforms, Inc., Brookfield, Missouri, and cannot be cancelled after it has been accepted by Stanbury Uniforms, Inc. The estimated ship date stated above (which shall be the estimated date for delivery to the specified transportation company at Brookfield) is subject to any delays by strikes, fire or other casualty, failure of suppliers to make deliveries, and any other causes of delay over which Stanbury Uniforms, Inc., may have no control. All orders are shipped immediately after completion. All shipments are to be made F.O.B. Brookfield, Missouri. At sellers option, accessories may be shipped direct to purchaser. F.O.B. suppliers. Seller will not assume additional expense for airmail, airfreight or special delivery shipments. All payments on this order are to be made direct to Stanbury Uniforms, Inc., at its offices in Brookfield, Missouri. The contract expressly made performable in Brookfield, Missouri. This contract may not be altered, varied or changed except in writing, and such change must be authorized by the president of Stanbury Uniforms, Inc. It is specifically understood that all terms and conditions of this sale are set out herein in writing, and that there are no oral agreements in the transaction. **NOTE: Estimated ship date is established upon receipt at factory of all the following information, signed, itemized contract and/or purchase order, sample approval form signed and dated, sample uniform, all measurements and/or stock sizes approval and repricing approval in writing. These conditions of sale are considered to be as binding upon a purchase order as signed contract. Notification for necessary alterations due to factory error must be made at our factory, within 21 days. Only by special agreement with our office should any alterations be made locally, to protect your warranty. **ATTENTION: Quoted prices do not include any taxes, including sales and use taxes, required to be collected by Stanbury Uniforms, Inc. They must be shown as separate line item above.

Item 11

Bus Purchase

☐ Information/Discussion

☒ Action

BACKGROUND INFORMATION:

It is recommended that the Board of Education approve the purchase of two used buses from National Bus Sales.



8649 REGENCY DRIVE TULSA, OK 74131

"When Quality Counts"

Date 03/08/2024

Name Penny Evert

Organization WHITEHALL DISTRICT SCHOO

Address 540 E Slocum Street Additional Addresses 415 South Sophia St

Phone Number (231) 730-1926

LETTER OF UNDERSTANDING

To assure the clarity of our agreement, I am submitting this letter of understanding as follows:

Your bus will be titled using above business name and address, unless otherwise instructed by you in writing. Full payment is due before the bus is delivered. If you foresee any problems with payment at the time of acceptance, please contact me.

VEHICLE(S) BEING PURCHASED

This Letter of Understanding, when signed by you and received by NBS, please email to: mikek@nationalbus.com

It will be our contract until your Down Payment of \$ \$28,000.00 is received by NBS. This letter serves as notification of your intent to purchase the bus as specified above.

Vehicle Description:

2019 IC CE- Cummins-Air brake- 77 pass. Pre-owned As-Is condition. 60K mile range

\$65000.00 FOB Tulsa

2019 IC CE - Cummins- Air brake- 77 pass. 60K mile range. Pre-owned As-Is condition

75000.00 FOB Tulsa

Delivery cost on 2 buses 869 miles one way X 2 = \$4345.00

Repaint hoods on both buses = \$1700.00 Total cost = \$146,045.00

This Letter of Understanding, when signed by you and received by NBS, will serve as our contract until your deposit of \$ 28,000.00 or PO is received. This letter serves as notification of your intent to purchase the bus as specified above.

Please email to: mikek@nationalbus.com

If you have any questions, please feel free to reach me
at (800) 475-1439 ext. 326

If funds intend to be wired for purchase, please provide the contact information for your finance department:

Name

Phone Number

Email Address

SUGGESTED MOTION:

...to approve the purchase of two used buses from National Bus Sales, in the amount of \$146,045.00.

[open all](#) - [close all](#) - [print](#) - [Export to Excel](#)

Sales Options for

BODY: ACCESSORIES

D501006000	1	POWER SYSTEM-STOP SIGN AIR FRT W/WALKGATE
D607500000	1	HOLDER-CERTIFICATE 4"X 6"

BODY: CERTIFICATION/SAFETY

D102500000	4	REFLECTTAPE-P/O WDO YEL
D102901000	1	REFLECTIVE TAPE-EMERGENCY DOOR REAR YELLOW
D103900000	1	FIRE EXTINGUISHER-5 3A-40BC
D107000000	1	REFLECTORS-AMBER(2) MID BDY 3"
D107100000	1	REFLECTORS-RED (4) RR/RR SI 3"
D107311002	1	HATCH-RF ESC SPECIALTY PROLO ENG(2)
D107700003	1	ELECTRICAL-ROOF ESCAPE HATCH POS 3
D108700000	1	HANDLES-W/S SERVICE, PAINTED
D110300000	1	SWITCH-ROCKER CROSSING ARM DEACTIVATION
D110600000	1	LABEL-PASS ADVISOR INSTRUCTION
D116100008	1	LOC-VEST.FLR.PLT.LEFT SLB F.E. & FRICTION BRACKET
D122400000	1	TRIANGLES-REFL. 3 W/BOX
D124201001	1	MOTOR-XING ARM AIR,SPECIALTY
D130301001	1	BRACKET-XING ARM STOWAGE
D500003008	1	MIR-A OPEN-VIEW HTD BLK.BRKT
D500300000	1	MIRROR-SYSTEM B EXTERIOR CROSSVIEW BLACK BRACKET
D500601003	1	SIGN-STOP, AIR FRT #2900-1C
D602200000	1	MIRROR-INTERIOR 6"X30" WITH RUBBER EDGE
D602300006	1	LABEL(S)-SPECIAL DATA, MA
D602400000	1	LABEL-VEHICLE CERTIFICATION

BODY: DOORS

D200301004	1	STEP-RS ALUM.ENT.DR W/HTR 8.75"RISER
D300100001	1	HANDLE-INT RR DR BLACK
D300300000	1	HANDLE-EXTERIOR REAR DOOR WITH RECESS
D300800000	1	LATCH-DOOR INTERIOR STORAGE OVER WINDSHIELD
D302304005	1	DOOR-ENT AG2 TINT TEMP LO. STEP
D302404000	1	POWER SYSTEM-AG2 AIR ENTRANCE DOOR
D302503000	1	ELEC-AG2 AIR OPERATED ENTRANCE DOOR
D303904002	1	RELEASE-ALUM.AIR.ENT DR.MAN.OP.EXT.
D304000002	1	PULL-ENTRANCE DOOR, EXTERNAL ALUMINUM
D308602001	1	SWITCH-PAD. ENT.DOOR AIR RS
D311500000	1	KEY-VANDALOCK REAR DOOR NONE
D311900000	1	TRIM-ENTRANCE DOOR INTERIOR
D603000000	1	PAD-DR HEADER, RR EMER 36"W
D608600001	1	TRIM-STEPWELL HORIZONTAL WITH RIBBED NOSE

BODY: ELECTRICAL - BODY

D105400001	1	FAN-CIRC MID W/S HDR BLACK
D105500001	1	ELEC-FAN MID W/S HDR
D106902000	1	RADIO-AM/FM DEA700 W/PAGE
D125301000	1	ELEC-VIDEO CAMERA POWER SUPPLY ONLY
D130704000	1	ELEC-ZONAR STANDARD MONITORING
D133800001	1	KIT-ANTENNA GPS
D301100001	1	ELEC-PWR CELL PHONE OUTLET LS
D303104002	1	OPER-DOOR AIR ENT.W/ BAT.2 POS.
D400200000	1	MONITOR-LAMPS WARNING/STOP/TAIL/TURN
D400400000	1	LAMPS-DOME OVER DRIVER
D401000001	1	MODULE-PWR.DIST.ELEC.SYS.
D401900000	1	LPS-INT RED OVER RR EMG DR
D402200000	1	LAMP-EXTERIOR AND AFT OF ENT DOOR
D402300001	1	ELEC-LPS EXT AFT OF ENT DOOR
D402400002	1	OPERATION-STEPWELL LAMPS WITH IGNITION & ENTRANCE DOOR
D402500000	1	LAMPS-STEPWELL WITHOUT HOOD (1)
D402801002	1	LPS-STP/TAI/DIR AMBER/REV LED
D402904341	1	ELEC-LPS STOP/TAI/TURN/REV
D403000000	1	ADVISORY-PASSENGER BUZZER ACTIVATION, WITH SWITCH
D404300001	1	ELEC-PWR, GND, NETWORK, BUZZ
D405600000	1	LAMPS-PILOT POST TRIP INSPECTION RED
D406000002	1	LAMPS-SIDE DIRECTIONAL AMBER FRONT 2 CP LED
D406210008	1	LPS-WARNING HALOGEN (8)
D406601039	1	OPERATION-LAMPS WARNING (8) PACKAGE 39
D406700000	1	OPERATION-LAMPS REVERSE WITH REAR EMERGENCY DOOR OPEN
D406900006	1	LPS-ID AMB/RED LED

<u>D407002000</u>	1	LPS-MKR ROOF F/R LED W/SHLD
<u>D407102000</u>	1	LPS-MKR ROOF MID LED W/SHLD
<u>D408901000</u>	1	LPS- STOP/TAIL 4" FLS.MT L.E.D.
<u>D409000000</u>	1	SWITCH-ROCKER FAN DEFROST WINDSHIELD
<u>D410801003</u>	1	LPS-SI DIR AMB LED GRD RR.AXLE
<u>D412200000</u>	1	LAMPS-PILOT WARNING LIGHTS RED
<u>D412300000</u>	1	LAMPS-PILOT WARNING LIGHTS AMBER
<u>D413500000</u>	1	LAMPS-PILOT WARNING LIGHTS MASTER GREEN
<u>D414700002</u>	1	ELEC-CABLE PRIM PWR & GND-CUSTOMER ACCESS
<u>D416100000</u>	1	OPERATION-LAMPS SIDE DIRECT.ONLY
<u>D416400000</u>	1	BLOCK-FUSE CUSTOMER ACCESS
<u>D418600002</u>	1	OPER-PRE-TRIP INSPECTION
<u>D419601001</u>	1	ELEC-SEAT BELT PILOT LAMP
<u>D419700001</u>	1	OPER-SEAT BELT PILOT LAMP
<u>D419900000</u>	1	LAYOUT-ROCKER SWITCH STANDARD
<u>D420300000</u>	1	CIRCUITRY-MULTIPLEX PRESENT
<u>D421300001</u>	1	GPS-ZONAR V3
<u>D500800005</u>	1	ELEC-AIR STOP SIGN FRT
<u>D602001341</u>	1	SPEAKERS-INT. 30 WAT.(6) 341T
<u>D602102341</u>	1	ELEC- (6) INT SPEAKERS 341T
<u>D619600000</u>	1	ELEC-HTR ENT DOOR STEPWELL
<u>D622700001</u>	1	BRACKET-ZONAR GPS
<u>D901600000</u>	1	ELEC-PEDESTAL, HEATED SEAT
<u>FL-721-029</u>	1	112DB BACKUP ALARM



BODY: EXTERIOR

<u>D108800002</u>	1	FLAPS-MUD, REAR 22.5"W
<u>D108900001</u>	1	FLAPS-MUD, FRONT 16"W X 12"H
<u>D110500000</u>	1	STEPS-EXT W/S SERVICE
<u>D200200002</u>	1	FENDER-QUARTER 24" BATTERY BOX DOOR
<u>D200600000</u>	1	BODY ADJUSTMENT-FREIGHTLINER, BTR RS FUEL FILL LOCATION
<u>D201900003</u>	1	REINFORCEMENT-FRAME STD 24" BATTERY BOX DOOR
<u>D202600000</u>	1	CAP-ENTRANCE DOOR STANDARD
<u>D202800001</u>	1	FLOOR-NON ADA
<u>D502600001</u>	1	BUMPER-RR 2 BRACES LS EXH HOLE
<u>D502900004</u>	1	SKT.FWD.STPWLL LO DEF
<u>D503302000</u>	1	CAP-FRT ROOF VENT W/WARN.LPS.
<u>D503402000</u>	1	CAP-REAR ROOF W/WARN.LPS.
<u>D503902341</u>	1	GUSSET-21"H LWR SIDE SHEET
<u>D504006341</u>	1	SHEET-LWR, L MID 20G,21"
<u>D504106341</u>	1	SHEET-LWR,L RR 20G,21"
<u>D504206341</u>	1	SHEET-LWR,R MID 20G,21"
<u>D504306341</u>	1	SHEET-LWR,R RR 20G,21"
<u>D504500003</u>	1	DOOR-U/B L BATTERY 24"
<u>D505600000</u>	1	DOOR-FUEL FILL ACCESS BTR
<u>D505700021</u>	1	FENDERETTE-STL 21" SKIRT
<u>D507400002</u>	1	LATCH-BATT DOOR NON-LOCKING
<u>D507600000</u>	1	LATCH-FUEL FILL ACCESS (THUMB)
<u>D510900000</u>	1	VENT-STATIC PRESENT
<u>D511501900</u>	1	PILASTER - 341T, 900
<u>D511800000</u>	1	LATCH-NON-LOCKING DEF ACCESS DOOR
<u>D512900000</u>	1	RAIL-SNOW RAIL PRESENT
<u>D515100341</u>	1	HARDWARE-MOUNTING CLIPS STANDARD



BODY: HVAC

<u>D112400012</u>	1	AIR COND - NONE
<u>D604209084</u>	1	HTR-U/S LS 84,000 BTU LOC 9
<u>D6047091HM</u>	1	HOSE-HTR HIMILER W/ W/H POS 9
<u>D604800000</u>	1	HEATER-ENTRANCE DOOR STEPWELL
<u>D605200001</u>	1	CLAMPS-PLUMBING HEATER CONSTANT TORQUE
<u>D605301000</u>	1	CLAMPS-UNDERSEAT HEATER CONSTANT TORQUE
<u>FL-130-998</u>	1	NO AIR CONDITIONING COMPRESSOR
<u>FL-170-051</u>	1	MANIFOLD PLUMBING,COMBINED SHUTOFF DASH&AUX HTR FWD STAINLES



BODY: INTERIOR

<u>D106500000</u>	1	VISOR-WINDSHIELD SUN 6"x30" TINTED
<u>D123000002</u>	1	DOOR-STORAGE BOX W/O GLASS
<u>D133300005</u>	1	TRIM-LOWER REAR HEATER NO A/C
<u>D300601002</u>	1	DOOR-ACC SOLID PANEL
<u>D309001001</u>	1	LATCH-DR INT STOR OVR DRVRSHDR
<u>D510800001</u>	1	BTR FUEL FILL RECESS, W/DOOR
<u>D600801001</u>	1	COVER-TRIM DRVS HDR W/STORAGE
<u>D600901000</u>	1	COVER-TRIM FRT END W/S HEADER
<u>D601003003</u>	1	COVER-TRIM FRT ENT.ALUM.DR HDR.AIR.OP.
<u>D601300002</u>	1	LINE - STANDEE 4" WHITE

<u>D601402341</u>	1	STRIPS-AISLE, GALVALUME 341T
<u>D601508341</u>	1	FLR-BLK VINYL W/13" CTR AISLE 341T
<u>D601600006</u>	1	FLR-BLK WHEELHOUSE AND HEATER
<u>D601700341</u>	1	FLR-PLYWOOD 5/8" 341T
<u>D607904900</u>	1	LINING-SIDE INT.
<u>D610401341</u>	1	H/L-1ST WDO SEC ACOUS GRY 341T
<u>D801000000</u>	1	TUBE-FILL BTR & OVERFLOW HOSE
<u>D801100000</u>	1	CAP-FUEL FILL BTR NON-LOCKING

**BODY: MISC**

<u>A200100000</u>	1	PDI IDENTIFIER-DEALER PERFORMED
<u>D125200000</u>	1	MANUAL-DRVR'S/MAINT.ENGLISH
<u>D201600000</u>	1	APPLICATION - SCHOOL
<u>FL-141-998</u>	1	NO COOLANT HEATER - GAS/DIESEL
<u>FL-657-1A</u>	1	ALL UNIT(S) KEYED ALIKE WITH CUSTOMER SPECIFIED KEY #FT1001
<u>FL-702-998</u>	1	NO A/C PLUMBING - MAIN
<u>FL-79A-070</u>	1	70 MPH ROAD SPEED LIMIT
<u>TB-001-310</u>	1	SAF-T-LINER C2

**BODY: PAINT/LETTERING**

<u>A000000058</u>	1	DECAL-UNITED AUTO WORKERS
<u>D100600002</u>	1	LABEL-P/O WDO EMER EXIT 2" BLACK
<u>D101502001</u>	1	LABEL-ENGLISH AG2.AIR.ENT DR
<u>D103300002</u>	1	REFLECTTAPE-@ ROOF HATCH YEL
<u>D127400000</u>	1	DECAL-BACKING ALARM
<u>D130200000</u>	1	DECAL-LOW SULFUR FUEL
<u>D132200000</u>	1	LABEL-RR DR EMERGENCY DOOR DO NOT BLOCK
<u>D134200000</u>	1	LABEL-RR EMERGENCY DOOR INSTRUCTION
<u>D134600000</u>	1	LABEL-"DEF ONLY"
<u>D134901000</u>	1	LABEL-REGENERATION WARNING 2010/2013 EPA ENGLISH
<u>D502513000</u>	1	PAINT-EXT HNDL(S) BLACK
<u>D503104001</u>	1	DECAL-REFL FRT CAP "SCHOOL BUS"
<u>D503204001</u>	1	DECAL-REFL RR CAP "SCHOOL BUS"
<u>D505500001</u>	1	DECAL-"DIESEL"
<u>D506114341</u>	1	PAINT-EXT WINDOW AREA BLACK
<u>D506347000</u>	1	PAINT-EXT GRD RAIL @ WINDOW BLACK
<u>D506447000</u>	1	PAINT-EXT GRD RAIL @ SEAT BLACK
<u>D506547000</u>	1	PAINT-EXT GRD RAIL @ FLOOR BLACK
<u>D506647000</u>	1	PAINT-EXT GRD RAIL @ SKRT BLACK
<u>D506747001</u>	1	PAINT-EXT BUMPER REAR BLACK
<u>D506900000</u>	1	PAINT-BLACK TRIM-FRONT/REAR ROOF CAPS
<u>D510646341</u>	1	PAINT-SOLID COLOR YELLOW
<u>D601100007</u>	1	HEADLINING-VESTIBULE ACOUSTIC, GRAY, DRIVER LAMP
<u>FL-065-356</u>	1	PAINT - MATTE BLACK ANTI-GLARE PANEL
<u>FL-980-6M</u>	1	CAB COLOR A:L5898EB SCHOOL BUS YELLOW ELITE BC
<u>FL-981-89C</u>	1	CAB COLOR B: E180KM005 LOW GLOSS BLACK BASF
<u>FL-982-998</u>	1	CAB COLOR C: NONE
<u>FL-98A-001</u>	1	GRILLE: SILVER N3388H IMRON 5000

**BODY: SEATS**

<u>A201400001</u>	1	2014 SEATING ALERT
<u>B610000095</u>	1	BELT-ELR SHOULDER/PUSH BUTTON LAP
<u>B640139200</u>	1	39" BARR-VERT,WALL MT 45"H RS 2009
<u>B640239000</u>	1	39"8DEG BARR-REV. WALL-MT 45"H 2009
<u>B660001121</u>	2	SPANISH GREEN UPHOLSTERY-45"HIGH RECESSED BARRIER
<u>D610339002</u>	1	RAIL-ASSIST FRT ENT DR 39"W
<u>D900104001</u>	1	SEAT-DRIVER NATIONAL W/HEAT
<u>D900302003</u>	1	ARMREST NATIONAL DRVR'S ST. RS
<u>D900403003</u>	1	UPH DR.ST.FABRIC BLK NATIONAL
<u>D900503002</u>	1	PEDASTAL-DR ST MECH TYPE
<u>D900602001</u>	1	COVER PEDASTAL NATIONAL NONE
<u>D900702001</u>	1	SLIDE STOP NATIONAL DR.ST. NONE
<u>D900802001</u>	1	RETAINER NATIONAL DR.ST.BELT NONE
<u>D900902001</u>	1	POUCH-DR.ST.STORAGE NONE
<u>D901039000</u>	1	KICKPLATE-MOD.PANEL RS 39"
<u>D901200002</u>	1	RISER-DRIVERS SEAT, NATIONAL
<u>D901700001</u>	1	Haptics-Not Present
<u>D930039000</u>	13	S3B 39"RS WALL MT RESTRAINING/NO BELT
<u>D930126000</u>	1	S3B 26" LS WALL MT RESTRAINING/NO BELT
<u>D930139000</u>	12	S3B 39"LS WALL MT RESTRAINING/NO BELT
<u>D930401166</u>	26	42 OZ SPANISH GREEN UPHOLSTERY - S3B SEAT
<u>D939201000</u>	26	S3B WALL MT HARDWARE-RESTRAINT

**BODY: WINDOWS/GLASS**

<u>D700000001</u>	1	GLASS-WINDSHIELD ONE PIECE WITH TINTED BAND
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<u>D700103000</u>	1	GLASS-RS FRT STAT TNT TEMP
<u>D700203000</u>	1	GLASS-LS FRT STAT TNT TEMP
<u>D700300002</u>	1	GLASS-REAR STAT TINTED TEMP
<u>D700400002</u>	1	GLASS-RR SIDE STAT TINTED TEMP
<u>D700500000</u>	1	FRAME-WDO SPLIT
<u>D700530000</u>	16	FRAME-WDO SPLIT 30"W
<u>D700540000</u>	2	FRAME-WDO SPLIT 40"W
<u>D700600L01</u>	2	FRAME-WDO P/O VERT TEMP TNT LS
<u>D700600R01</u>	2	WDO P/O VERT TEMP TNT RS
<u>D700730002</u>	16	GLASS-WDO TINT TEMP 30"
<u>D700740002</u>	2	GLASS-WDO TINT TEMP 40"
<u>D700900003</u>	1	STOPS-WDO 12"
<u>D701200001</u>	1	GLS-LWR RR DR TEMP TNT BONDED
<u>D701300001</u>	1	GLS-UPR RR DR TEMP TNT BONDED
<u>D701600008</u>	1	WDO-DRIVER'S TEMP TINT

**BODY: OTHER**

<u>D100200002</u>	1	LOGO-FRT RS & RR
<u>D100300000</u>	1	LOGO-THOMAS DECALS YELLOW
<u>D108300009</u>	1	ELEC-RF ESC HATCH POS 9
<u>D109300000</u>	1	ARM ASSEMBLY-WINDSHIELD WIPER (2)
<u>D110200000</u>	1	ELECTRICAL-ROOF HATCH OR P/O WINDOW (DASH)
<u>D110800000</u>	1	OPER-FAN W/S HDR
<u>D111000000</u>	1	OPER-ALARM BACKING W/REV.
<u>D113200000</u>	1	OPER-RF HATCH BUZZER
<u>D119100001</u>	1	LOC-O/H ENT.DOOR RS CERT.HLDR
<u>D119603001</u>	1	LOCATION-VESTIBULE FLOOR PLATE AFT REFLECTIVE TRIANGLE
<u>D119700001</u>	1	AC DUCT-NOT PRESENT NO SIDE EVAP
<u>D123300000</u>	1	CONDENSER ALERT - NONE
<u>D123400000</u>	1	EVAPORATOR QTY - NONE
<u>D123600000</u>	1	OPER-XING ARM DEACTIVATION
<u>D123800000</u>	1	ANTENNA - RADIO SWIVEL BASE
<u>D124000000</u>	1	ELEC-ANTENNA RADIO COAXIAL
<u>D124100000</u>	1	KIT-RADIO ANTENNA MOUNTING @ DRIVER'S HEADER
<u>D200000900</u>	1	341T30_N
<u>D200100000</u>	1	TRIM-A POST
<u>D200700000</u>	1	WHEELHOUSES-REAR L&R
<u>D200800341</u>	1	STRINGER-ROOF 341T
<u>D201000000</u>	1	FRONT END FRAME
<u>D201100000</u>	1	FRT END FRAME MTG KIT
<u>D201200000</u>	1	REAR END FRAME-28.68"DEEP
<u>D201300341</u>	1	FLOOR-GALVALUME STEEL MID BODY
<u>D201400803</u>	1	LOC-40" RAF SP 11TH 341T
<u>D201500000</u>	1	RS TANK ALERT - NONE
<u>D300700000</u>	1	DOOR ALERT - LS ENT NONE
<u>D301400000</u>	1	TRIM-REAR DOOR
<u>D302001000</u>	1	VANDALOCK-NONE REQUIRED
<u>D302800000</u>	1	HINGES-REAR DOOR PIN TYPE
<u>D302900000</u>	1	LATCH-SINGLE-POINT, REAR EMERGENCY DOOR
<u>D303000000</u>	1	STOP-DOOR REAR EMERGENCY, 1-POS
<u>D306400000</u>	1	OPER-DR.RR.EMG.W/BUZ
<u>D306500900</u>	1	ELEC-SIDE EMERGENCY DOOR(S)
<u>D307100000</u>	1	DOOR-LS ENT RS EXIT -NONE REQD
<u>D307700000</u>	1	INT COLOR -RR DOOR GRAY
<u>D308101000</u>	1	VANDALOCK-NONE REQUIRED RS
<u>D308201000</u>	1	VANDALOCK-NONE REQUIRED LS
<u>D308300000</u>	1	DOOR ALERT - RS EXIT NONE
<u>D309200000</u>	1	DOOR, REAR EMERGENCY
<u>D310501000</u>	1	THRESHOLD REAR EMERGENCY DOOR
<u>D400300000</u>	1	OPERATION-MONITOR WARNING/STOP/TAIL/TURN
<u>D400600000</u>	1	ELEC-DRIVER'S DOME LPS
<u>D400700341</u>	1	LPS-DOME PASS MIN (6) 341T
<u>D400800341</u>	1	ELEC-PASS DOME LPS MIN (6)
<u>D400900001</u>	1	SWITCH-RKR DOME LPS ALL
<u>D402000341</u>	1	ELEC-LPS-INT RED O/H RR EMG DR
<u>D403100341</u>	1	ELEC-PASSENGER ADVISORY 341T
<u>D403200002</u>	1	OPER-PASS ADV IGN/WARN/BUZZER
<u>D404100001</u>	1	BUZZER-SWITCH PANEL 1 TONE
<u>D404608341</u>	1	ELECTRICAL-LAMPS WARNING,8 LAMPS 341T
<u>D405400001</u>	1	OPER-LPS, DOME STANDARD
<u>D405800000</u>	1	OPER-LPS BODY TAIL W/PARK SW.
<u>D405900000</u>	1	LAMPS-LICENSE PLATE ILLUMINATION
<u>D406100341</u>	1	ELEC-LPS SI DIRECTIONAL 341T
<u>D407600000</u>	1	SWITCH-ROCKER DOME LAMPS DRIVER ON/OFF
<u>D410300000</u>	1	OPER-DRVR'S DOME LPS ON/OFF

<u>D410501000</u>	1	OPERATION-LAMPS INTERIOR/EXTERIOR RIGHT FRONT ENTRANCE DOOR
<u>D410600000</u>	1	OPER-LPS SERVICE BRAKE
<u>D410900005</u>	1	OPERATION-SWITCH ID/MARKER LAMPS WITH PARK
<u>D411400001</u>	1	OPER-LPS DOME (1)ON/OFF
<u>D411700000</u>	1	OPER-LPS REVERSE
<u>D411900002</u>	1	ELEC-(2) SWITCH BANKS
<u>D412800001</u>	1	SWITCH-WARN.LPS ON/AMB ACT.
<u>D413200001</u>	1	SWITCH-ROCKER WARNING LAMPS OVERRIDE MOMENTARY ACTIVATION
<u>D414500341</u>	1	ELEC-HARNESS COMP ASM 341T
<u>D414600000</u>	1	ELEC-ELECTRONIC COMP ASM
<u>D414900000</u>	1	OPER-LPS DIR./HAZ.
<u>D500100000</u>	1	SWITCH-RKR MIRROR HTR.
<u>D500200000</u>	1	ELEC-MIR A HTD
<u>D501400341</u>	1	RAIL-EXTERIOR GUARD @ WINDOW,SEAT,FLOOR,SKIRT
<u>D501500000</u>	1	RAIL-EXT GRD @ SEAT FRT END LS
<u>D501901000</u>	1	RAIL-EXT GRD@ FLOOR, NONE
<u>D502800000</u>	1	TRIM-FRT CAP RS/LS
<u>D503500000</u>	1	PANELS-EXTERIOR REAR
<u>D503600000</u>	1	SHEET-DRIVERS EXTERIOR 20 GA.
<u>D503700900</u>	1	SHEET-UPPER SIDE EXTERIOR
<u>D504600000</u>	1	OPER-MIRRORS EXT HTD.
<u>D505300341</u>	1	UNDERCOATING-ASPHALT EMULSION
<u>D505800803</u>	1	HEADERS-WINDOW INTERIOR 341T
<u>D506800001</u>	1	PAINT-EXT ENT DOOR NONE
<u>D507001001</u>	1	PANELS-EXTERIOR REAR SIDE LONG W/STATIONARY GLASS
<u>D507100000</u>	1	LS STORAGE BOX 1 - NONE
<u>D507300000</u>	1	LS STORAGE BOX 2 - NONE
<u>D508100087</u>	1	ROOF SHEETS-(2)HATCH - 341T
<u>D508200000</u>	1	RS STORAGE BOX 1 - NONE
<u>D508300000</u>	1	RS STORAGE BOX 2 - NONE
<u>D508400000</u>	1	RS STORAGE BOX ROH - NONE
<u>D508500000</u>	1	LS STORAGE BOX ROH - NONE
<u>D600100000</u>	1	PANELS-REAR END INTERIOR REAR GALVALUME
<u>D600201000</u>	1	PANELS-RR END INT SI LONG W/ST
<u>D600300000</u>	1	BULKHEAD-RR END INT.GRY
<u>D600400002</u>	1	PANELS-ACCESS RR GRAY PASS ADVISORY
<u>D600500341</u>	1	COVER-HARNESS ACCESS@HDR
<u>D600600000</u>	1	COVER-ACCESS RR END HARNESS
<u>D600700000</u>	1	COVER-ACCESS FRT END HARNESS
<u>D601200001</u>	1	HEADLINING-REAR LONG SMOOTH, GRAY
<u>D601800001</u>	1	COVER-FUEL SENDING INSPECTION
<u>D601900341</u>	1	MOLDING-SHOE 341T
<u>D605000000</u>	1	SWITCH-ROCKER HEATER STEPWELL
<u>D605600000</u>	1	LUGGAGE RACK ALERT - NONE
<u>D606000000</u>	1	SWITCH-ROCKER HEATER LEFT 2ND
<u>D607000009</u>	1	ELECTRICAL-HEATER UNDERSEAT POSITION 9
<u>D607600900</u>	1	RAIL-SEAT
<u>D607700000</u>	1	LAYOUT-SEAT RAIL HOLES RS
<u>D607800000</u>	1	LAYOUT-SEAT RAIL HOLES LS
<u>D608100000</u>	1	CABINET-SW, FWD
<u>D608200000</u>	1	CABINET-SWITCH, LOWER WITHOUT POCKET
<u>D608300000</u>	1	CABINET-SWITCH, UPPER
<u>D608400000</u>	1	CABINET-TOP PLATE (2 BANKS)
<u>D608501000</u>	1	TREAD-STEP ALUMINUM ENTRANCE DOOR BLACK
<u>D609200000</u>	1	OPER-HTR STEPWELL
<u>D609500000</u>	1	INSULATION-VEST HEADLINING 2"
<u>D609600900</u>	1	INSULATION-SIDELINING 2" POLY
<u>D609800000</u>	1	INSULATION-RR BULKHEAD 2" POLY
<u>D609900000</u>	1	INSULATION-FRONT BULKHEAD 2"POLYESTER
<u>D610000000</u>	1	OPER-HTR U/ SEAT LS AFT
<u>D610500341</u>	1	HEADERS-WINDOW EXTERIOR 341T
<u>D613100000</u>	1	HARNESS COVER COLOR - GRAY
<u>D613200001</u>	1	SPEAKER ALERT - PRESENT
<u>D613400000</u>	1	DOME LPS - MINIMUM
<u>D613500000</u>	1	HEADLINING COLOR - GREY
<u>D613600002</u>	1	HDLINING TYPE-1ST WDO ACOUSTIC
<u>D613800000</u>	1	MAT, FLOOR VESTIBULE
<u>D614000000</u>	1	TRIM-INTERIOR DASH FORWARD
<u>D616100001</u>	1	INSTALLATION-PARK BRAKE NONE
<u>D616900002</u>	1	INSULATION-INT LONG REAR WDO
<u>D617100000</u>	1	LUGGAGE RACK ALERT - NONE
<u>D617200000</u>	1	PLATE-ACCELERATOR
<u>D701500000</u>	1	OPER-WDO P/O
<u>FL-168-002</u>	1	LOWER RADIATOR GUARD
<u>FL-202-003</u>	1	REINFORCED NYLON FUEL LINES

<u>FL-216-001</u>	1	SINGLE SUCTION AND RETURN FUEL LINES
<u>FL-231-006</u>	1	FUEL TANK MOUNTED BETWEEN RAILS, AFT OF REAR AXLE, WITH CAGE
<u>FL-267-001</u>	1	REMOTE-MOUNTED SURGE TANK
<u>FL-280-001</u>	1	BASIC WIRING SCHEMATIC, UNMOUNTED, 12-VOLT NEGATIVE GROUND SYS
<u>FL-289-006</u>	1	PAINTED BATTERY PANEL COVER
<u>FL-290-017</u>	1	BATTERY BOX FRAME MOUNTED
<u>FL-298-039</u>	1	INTEGRAL ELECTRONIC TURN SIGNAL FLASHER
<u>FL-302-068</u>	1	BATT ENABLED 3 AMBER INBOARD ID LAMPS, 2 AMBER OUTBOARD MARKE
<u>FL-31C-061</u>	1	HALOGEN WARNING SYSTEM LAMPS
<u>FL-31T-050</u>	1	STANDARD BODY VISUAL WARNING, LOWER RR, REV LAMPS ON DR/OPEN
<u>FL-320-004</u>	1	STANDARD WIRING
<u>FL-324-1A8</u>	1	DRIVER'S IGNITION OPERATED DOME LP WITH ON/OFF SW
<u>FL-325-066</u>	1	PASSENGER COMPARTMENT DOME LAMPS, IGNITION ACTIVATED
<u>FL-32C-001</u>	1	PASSENGER COMPARTMENT DOME LPS, SINGLE ON/OFF SW
<u>FL-32H-006</u>	1	STEPWELL LAMP ON WITH DOOR OPEN AND IGNITION ON
<u>FL-345-005</u>	1	SHIFT LEVER, CABLE LINKAGE, AUTOMATIC TRANSMISSION
<u>FL-393-001</u>	1	DRIVELINE GUARD
<u>FL-403-002</u>	1	NON-ASBESTOS FRONT BRAKE LININGS
<u>FL-410-001</u>	1	FRONT SHOCK ABSORBERS
<u>FL-433-002</u>	1	NON-ASBESTOS REAR BRAKE LININGS
<u>FL-435-998</u>	1	NO DRIVELINE PARKING BRAKE
<u>FL-524-998</u>	1	NO POLISHED FRONT WHEELS
<u>FL-525-998</u>	1	NO POLISHED REAR WHEELS
<u>FL-534-015</u>	1	TWO QUART SEE THRU POWER STEERING RESERVOIR
<u>FL-539-003</u>	1	POWER STEERING PUMP
<u>FL-551-006</u>	1	ZINC-PLATED HEXHEAD CHASSIS FASTENERS
<u>FL-552-145</u>	1	3975MM (155") REAR FRAME OVERHANG
<u>FL-553-001</u>	1	SQUARE END OF FRAME
<u>FL-574-001</u>	1	BUMPER MOUNTING FOR SINGLE LICENSE PLATE
<u>FL-57W-014</u>	1	COMBINATION S/T/T/R LAMPS, LED
<u>FL-59T-006</u>	1	REAR EMERGENCY DOOR, IGNITION CONTROL, BUZZER ON W/DOOR OPEN
<u>FL-619-005</u>	1	MAINTENANCE-FREE RUBBER BUSHINGS - FRONT SUSPENSION
<u>FL-650-021</u>	1	CAB MOUNTING FOR HOOD AND COWL CHASSIS
<u>FL-655-013</u>	1	MANUAL ENT DOOR LOCK/BUZZER ON W/EMERGENCY DOORS UNLATCHED
<u>FL-659-003</u>	1	ONE GALLON WINDSHIELD WASHER RESERVOIR
<u>FL-660-008</u>	1	SINGLE ELECTRIC WINDSHIELD WIPER MOTOR W/DELAY
<u>FL-680-006</u>	1	GRAY/CHARCOAL FLAT DASH
<u>FL-690-002</u>	1	STANDARD TUNNEL/FIREWALL LINER
<u>FL-698-998</u>	1	NO AIR CONDITIONER CONDENSER
<u>FL-700-001</u>	1	HEATER AND DEFROSTER
<u>FL-701-001</u>	1	STANDARD HVAC DUCTING
<u>FL-703-006</u>	1	MAIN HVAC CONTROLS WITHOUT RECIRCULATION SWITCH
<u>FL-716-014</u>	1	WINDSHIELD FAN, (1) HEADER MOUNTED
<u>FL-71V-001</u>	1	AUXILIARY BODY HEATER, UNDER SEAT, AFT
<u>FL-732-004</u>	1	GRAY INSTRUMENT PANEL-DRIVER
<u>FL-74B-088</u>	1	BODY SUPPLIED HEATED MIRRORS
<u>FL-778-004</u>	1	ROOF MOUNTED VENT/ESCAPE HATCH
<u>FL-772-800</u>	1	PUSH OUT BODY SIDE WINDOWS, BUZZER WITH WINDOW UNLATCHED
<u>FL-814-003</u>	1	WARNING/REAR LAMP MONITOR
<u>FL-81B-001</u>	1	STANDARD PANEL LAMP DIMMER
<u>FL-829-043</u>	1	CHASSIS COWL AND HOOD ONLY
<u>FL-877-002</u>	1	STANDARD BRAKE WIRING
<u>FL-91A-800</u>	1	AIR PROVISION FOR CUSTOMER SUPPLIED WALK GATE
<u>FL-91B-800</u>	1	AIR PROVISION FOR CUSTOMER SUPPLIED STOP ARM
<u>FL-964-020</u>	1	BUMPER: BLACK
<u>FL-96F-998</u>	1	NO SPARE WHEEL PAINT
<u>FL-986-019</u>	1	CHASSIS: VENDOR BLACK
<u>FL-A63-99D</u>	1	EXPECTED GROSS VEHICLE WEIGHT CAPACITY
<u>FL-A66-99D</u>	1	EXPECTED FRONT AXLE(S) LOAD
<u>FL-A68-99D</u>	1	EXPECTED REAR DRIVE AXLE(S) LOAD
<u>FL-A85-017</u>	1	SCHOOL BUS SERVICE
<u>FL-AA1-006</u>	1	COWL CHASSIS CONFIGURATION COMPLIES WITH SBMTC
<u>FL-AA3-028</u>	1	BUS BODY WITH WHEELWELL
<u>FL-AA4-014</u>	1	PASSENGER COMMODITY
<u>FL-AA5-002</u>	1	100% ON-HIGHWAY (CITY) TERRAIN
<u>FL-AA6-001</u>	1	DOMICILED USA 50 STATES (CALIFORNIA)
<u>FL-AF2-025</u>	1	DOMICILED MASSACHUSETTS
<u>FL-AF3-1BM</u>	1	THOMAS BUILT SCHOOL BUS 341T



CHASSIS: AXLES AND SUSPENSIONS

<u>FL-386-055</u>	1	SPL100 DANA SPICER MAIN DRIVELINE
<u>FL-400-1A5</u>	1	DA-F-10-3 10,000# FF1 71.5 KPI/3.74 DROP SINGLE FRONT AXLE
<u>FL-409-002</u>	1	CHICAGO RAWHIDE FRONT OIL SEALS
<u>FL-40T-002</u>	1	SYNTHETIC 75W-90 FRONT AXLE LUBE
<u>FL-418-030</u>	1	CONMET IRON FRONT HUBS

<u>FL-41T-002</u>	1	SYNTHETIC 75W-90 REAR AXLE LUBE
<u>FL-420-1C8</u>	1	DA-RS-21-4 21K R-SERIES SINGLE REAR AXLE
<u>FL-421-556</u>	1	5.56 REAR AXLE RATIO
<u>FL-424-001</u>	1	IRON REAR AXLE CARRIER HOUSING
<u>FL-439-004</u>	1	REAR SHOCK ABSORBERS - ONE AXLE
<u>FL-440-001</u>	1	CHICAGO RAWHIDE (SCOT) REAR OIL SEALS
<u>FL-450-030</u>	1	CONMET IRON REAR HUBS
<u>FL-620-062</u>	1	10,000 LB. TAPERLEAF FRONT SUSPENSION
<u>FL-622-284</u>	1	AIRLINER 21,000 LB. REAR SUSPENSION
<u>FL-62G-004</u>	1	COMFORT-TEC SUSPENSION
<u>FL-910-001</u>	1	SINGLE AIR SUSPN LEVELING VALVES



CHASSIS: BRAKES

<u>FL-018-002</u>	1	AIR BRAKE PACKAGE
<u>FL-402-020</u>	1	MERITOR 15 X 4 Q+ CAM FRONT BRAKES (ROCKWELL)
<u>FL-404-074</u>	1	HALDEX LONGSTROKE FRONT BRAKE CHAMBER
<u>FL-405-003</u>	1	HALDEX AUTOMATIC FRONT SLACK ADJUSTERS
<u>FL-419-023</u>	1	CONMET CAST IRON FRONT BRAKE DRUMS
<u>FL-423-020</u>	1	MERITOR 16 1/2 X 7 Q+ CAM REAR BRAKES, DBL-ANCHOR, FAB SHOES
<u>FL-425-002</u>	1	REAR BRAKE DUST SHIELDS
<u>FL-426-074</u>	1	HALDEX, LONGSTROKE, SINGLE DRIVE AXLE, SPRING-PARK CHAMBERS
<u>FL-427-001</u>	1	FRONT BRAKE DUST SHIELDS
<u>FL-428-003</u>	1	HALDEX AUTOMATIC SLACK ADJUSTERS
<u>FL-451-023</u>	1	CONMET CAST IRON REAR BRAKE DRUMS
<u>FL-460-008</u>	1	STEEL AIR BRAKE RESERVOIRS INSIDE FRAME RAILS
<u>FL-480-009</u>	1	BENDIX AD-9 AIR DRYER WITH HEATER
<u>FL-490-100</u>	1	WABCO 4S/4M ABS WITHOUT TRACTION CONTROL ENHANCEMENT
<u>FL-882-023</u>	1	ONE-VALVE PARKING BRAKE SYSTEM WITH WARNING



CHASSIS: CHASSIS EQUIPMENT

<u>D800011341</u>	1	EXHAUST-LS, THRU REAR BUMPER
<u>D800600003</u>	1	ANTI-FREEZE, OAT -34 DEGREE
<u>D800700001</u>	1	WINTERFRONT-CHASSIS GRILLE YELLOW
<u>D801200000</u>	1	SHIELD-EXHAUST PIPE
<u>FL-001-310</u>	1	B2 106 CONVENTIONAL CHASSIS
<u>FL-002-004</u>	1	SET-BACK AXLE - TRUCK
<u>FL-132-004</u>	1	ELECTRIC GRID AIR INTAKE WARMER
<u>FL-155-057</u>	1	DELCO 12V 29MT STARTER WITH INTEGRATED M
<u>FL-185-107</u>	1	NO CLUTCH PEDAL WITH NON-ADJUSTABLE
<u>FL-198-025</u>	1	INTAKE MOUNTED AIR RESTRICTION INDICATOR WITHOUT GRADUATIONS
<u>FL-205-010</u>	1	RIGHT HAND SIDE-FILL FUEL TANK CAP
<u>FL-230-003</u>	1	100GALLON/378 LITER STEEL RECTANGULAR FUEL TANK, BETWEEN RAIL
<u>FL-237-097</u>	1	HORIZONTAL TAILPIPE, LH SIDE, EXIT THROUGH BUMPER
<u>FL-23U-004</u>	1	11.5 GALLON DEF TANK
<u>FL-31X-022</u>	1	FRONT BUMP MT CROSS ARM W/DEACTIVATION SWITCH-AIR
<u>FL-341-018</u>	1	MAGNETIC ENGINE DRAIN, REAR AXLE DRAIN & FILL PLUG
<u>FL-452-998</u>	1	NO TRACTION STABILIZER
<u>FL-46A-032</u>	1	700 CUBIC INCH MINIMUM AUXILIARY AIR
<u>FL-477-042</u>	1	PETCOCK DRAIN VALVES ON ALL AIR TANKS
<u>FL-532-009</u>	1	TILT ONLY STEERING COLUMN
<u>FL-536-050</u>	1	TRW THP-60 POWER STEERING
<u>FL-540-015</u>	1	450MM(18") LK FOUR-SPOKE CHARCOAL STEERING WHEEL
<u>FL-545-707</u>	1	7075MM (279") WHEELBASE
<u>FL-546-1A1</u>	1	5/16" X 3" X 10-1/8" STEEL FRAME 120,000 PSI YIELD
<u>FL-556-1C1</u>	1	ONE-PIECE 14" PAINTED STEEL BUMPER
<u>FL-558-001</u>	1	FRONT FRAME-MOUNTED TOW HOOKS
<u>FL-576-998</u>	1	NO AUTO TRACTION CHAINS
<u>FL-587-998</u>	1	NO REAR TOWING DEVICE
<u>FL-644-004</u>	1	FIBERGLASS HOOD
<u>FL-646-009</u>	1	PAINTED PLASTIC GRILLE
<u>FL-647-007</u>	1	YELLOW WINTERFRONT
<u>FL-65X-004</u>	1	BLACK HOOD MOUNTED AIR INTAKE GRILLE
<u>FL-742-007</u>	1	(2) CUPHOLDERS, LEFT HAND AND RIGHT HAND DASH
<u>FL-871-001</u>	1	REINFORCED NYLON, FABRIC AND WIRE BRAID CHASSIS AIR LINES



CHASSIS: ELECTRICAL - CHASSIS

<u>FL-124-1D6</u>	1	DR 12V 160 AMP 28 SI QUADRAMOUNT PAD ALTERNATOR
<u>FL-149-013</u>	1	CRUISE CONTROL-ELEC ENG,W/SWITCHES IN LH SWITCH PANEL
<u>FL-160-025</u>	1	DIAGNOSTIC INTERFACE CONNECTOR, 9-PIN, S
<u>FL-174-998</u>	1	NO BOOSTER PUMP
<u>FL-284-095</u>	1	12VOLT POWER SUPPLY LH PANEL
<u>FL-285-020</u>	1	SOLID STATE CIRCUIT PROTECTION, PDMS WIT
<u>FL-292-098</u>	1	(2) ALLIANCE 1231, GROUP 31, 12 VOLT, MF, 2250 CCA BATTERIES
<u>FL-293-070</u>	1	COLE HERSEE BATTERY CUT-OFF SWITCH, BATTERY BOX MOUNTED
<u>FL-299-013</u>	1	SELF CANCEL TURN SIGNAL SWITCH W/DIM/WASH&HAZZARD IN HANDLE

<u>FL-300-015</u>	1	STANDARD FRONT TURN SIGNAL LIGHTS
<u>FL-304-027</u>	1	PARK LMP SW INTGRAL W/HL SWITCH, ID/MARKER/CLEARANCE/PARK ON
<u>FL-30B-998</u>	1	NO FENDER MTD TURN/MARK COMBO LPS
<u>FL-30E-008</u>	1	AMBER LED MIDSHIP TURN SIGNALS
<u>FL-30F-007</u>	1	RED LED OVER REAR WHEELS MTD TURN SIGNALS GUARD
<u>FL-311-005</u>	1	DAYTIME RUNNING LIGHTS SET @ 85%
<u>FL-312-043</u>	1	INTEGRAL HEADLIGHT/MARKER ASSEMBLY
<u>FL-318-998</u>	1	NO UTILITY/ADVERTISING LIGHT
<u>FL-31L-083</u>	1	STOP SIGN PRESENT
<u>FL-322-998</u>	1	NO BAGGAGE COMPARTMENT LAMP
<u>FL-32F-998</u>	1	NO BODY MTD INT SPOT/WORK LAMP
<u>FL-33A-046</u>	1	EIGHT LAMP WARNING SYSTEM, LH DASH SWITCH(ES), PACKAGE 39
<u>FL-653-023</u>	1	AIR OPERATED BATTERY CONTROLLED RH FRONT ENTRANCE DOOR
<u>FL-66W-003</u>	1	BAT PWD 2-POS INT DOOR CONTROL LOCATED AT CENETER DASH PANEL
<u>FL-726-006</u>	1	DUAL ELEC HORN, PASSENGER ADVISORY BUZZER ON W/IGN AND WARN
<u>FL-736-998</u>	1	NO OBSTACLE DETECTION SYSTEM
<u>FL-73H-998</u>	1	NO CAMERA/VIDEO/IMAGING SYSTEM
<u>FL-746-803</u>	1	C/F 31939 RADIO W/PA
<u>FL-763-801</u>	1	FASTEN SEAT BELT INDICATOR FOR CUSTOMER SUPPLIED SEAT BELT
<u>FL-786-1A0</u>	1	LOCATING SYSTEM WITH VEHICLE MONITORING
<u>FL-810-027</u>	1	ELECTRONIC SPEEDOMETER WITH SECONDARY KPH SCALE, NO ODOMETER
<u>FL-811-042</u>	1	ICU3S, 132x48 Display w/Diagnostics, 28 LED Warn Lamps
<u>FL-81Y-001</u>	1	PRE/POST TRIP SYSTEM TEST
<u>FL-830-017</u>	1	ENGINE AND HOUR METERS INTEGRAL WITH DRIVER DISPLAY
<u>FL-836-015</u>	1	DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY
<u>FL-840-002</u>	1	PRIMARY AND SECONDARY AIR PRESSURE GAUGES
<u>FL-844-001</u>	1	ELECTRIC FUEL GAUGE
<u>FL-846-001</u>	1	AMMETER
<u>FL-852-002</u>	1	ELECTRIC ENGINE OIL PRESSURE GAUGE
<u>FL-856-001</u>	1	ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE
<u>FL-864-005</u>	1	TRANSMISSION OIL TEMPERATURE INDICATOR LIGHT



CHASSIS: ENGINE AND EQUIPMENT

<u>FL-101-21N</u>	1	CUM B6.7 200 HP @ 2400 RPM, 2600 GOV, 520 LB/FT @ 1600 RPM
<u>FL-103-039</u>	1	ANTI-FREEZE TO -34F, OAT (NITRITE AND SILICATE FREE)EXT LIFE
<u>FL-105-001</u>	1	ENGINE-MOUNTED OIL CHECK AND FILL
<u>FL-107-032</u>	1	CUMMINS 18.7 CFM COMPRESSOR
<u>FL-110-003</u>	1	CUMMINS SPIN ON FUEL FILTER
<u>FL-111-001</u>	1	STANDARD ENGINE OIL
<u>FL-118-001</u>	1	FULL FLOW OIL FILTER
<u>FL-122-1H8</u>	1	DAVCO 245 FUEL/WATER SEPARATORW/12V HEAT & WIF
<u>FL-128-998</u>	1	EXHAUST BRAKE NONE
<u>FL-134-001</u>	1	ALUMINUM FLYWHEEL HOUSING
<u>FL-138-010</u>	1	PHILLIPS 750 WATT/115 VOLT BLOCK HEATER
<u>FL-13E-001</u>	1	STANDARD OIL PAN
<u>FL-140-039</u>	1	ENGINE HEATER RECEPTACLE MOUNTED FACE OF BUMPER, LEFT SIDE
<u>FL-148-068</u>	1	PRE-SET FAST IDLE FOR ELECTRONIC ENGINES
<u>FL-152-040</u>	1	ELECTRONIC ENGINE, INTEGRAL WARNING & DERATE PROTECTION SYST
<u>FL-162-011</u>	1	IDLE LIMITER ELECTRONIC ENGINE
<u>FL-171-007</u>	1	GATES BLUE STRIPE COOLANT HOSES
<u>FL-172-016</u>	1	CONSTANT TORQUE BREEZE CLAMPS ON 1" IN DIA GREATER, SS C
<u>FL-175-002</u>	1	30,600 BTU STEPWELL HEATER, RH FRONT ENTRANCE DOOR
<u>FL-190-001</u>	1	DONALDSON ONE-STAGE AIR CLEANER
<u>FL-266-1AH</u>	1	750 SQUARE INCH DOWN FLOW RADIATOR
<u>FL-273-004</u>	1	VISCOUS FAN DRIVE
<u>FL-35W-997</u>	1	OMIT STANDARD EXHAUST DIFFUSER
<u>FL-79G-012</u>	1	15 MINUTES IDLE SHUTDOWN
<u>FL-812-001</u>	1	ELECTRONIC TACHOMETER 3000 RPM



CHASSIS: TRANSMISSION AND EQUIPMENT

<u>FL-342-1M1</u>	1	ALLISON 2500 PTS AUTOMATIC TRANSMISSION
<u>FL-343-301</u>	1	ALLISON VOCATIONAL PACKAGE 354 - FIFTH GEN
<u>FL-346-001</u>	1	TRANSMISSION OIL CHECK AND FILL
<u>FL-35T-001</u>	1	SYNTHETIC 50W TRANSMISSION LUBE (TES-295 COMPLIANT)
<u>FL-370-015</u>	1	WATER TO OIL TRANSMISSION COOLER - IN RADIATOR END TANK
<u>FL-84L-019</u>	1	FS-BASIC, DSS MED
<u>FL-84U-998</u>	1	NO MODE SWITCH



CHASSIS: WHEELS AND TIRES

<u>FL-093-2EP</u>	1	FRONT HANKOOK AH24 11R22.5 14 PLY TIRES
<u>FL-094-2EU</u>	1	REAR HANKOOK DH06 11R22.5 14 PLY TIRES
<u>FL-489-998</u>	1	NO TIRE PRESSURE CONTROL/SENSOR
<u>FL-502-431</u>	1	ACCURIDE 29001 22.5X7.50, 10-HOLE HUB-PILOTED, 5-HAND
<u>FL-505-431</u>	1	R WH, ACCURIDE 29001 22.5X7.50, 10-HOLE HUB-PILOTED,5-HAND
<u>FL-52M-003</u>	1	TIRE/WHEEL BALANCING-LEAD FREE WEIGHTS

<u>FL-962-976</u>	1	ACCURIDE PK-BLACK21 POWDER BLACK WHEEL (N0001H)- FRONT
<u>FL-966-976</u>	1	ACCURIDE PKBLK21 POWDER BLACK WHEEL (N0001H) - REAR

OTHER TYPE: GEARS

FL-84C-003 1 PRIMARY MODE GEARS, 5 FORWARD

+ -

DEALER ADD On's

1 SAFETY & LETTERING

Item 12

Second Reading WDS Policy

☐ Information/Discussion

☒ Action

BACKGROUND INFORMATION:

Our policy provider, Miller Johnson, sent updates for consideration. The Policy Committee met, and had the first reading at the February Board meeting. We will adopt at this meeting.

SUGGESTED MOTION:

...to approve the second reading and adopt the November, 2023 policy update provided by our School Policy Services Provider, Miller Johnson.

MILLER JOHNSON

School Policy Services

TO: MJ Policy Service Clients

FROM: MJ School Policy Services

DATE: November 20, 2023

RE: Policy Manual and Administrative Regulations Update – November 2023

Thank you for choosing MJ School Policy Services for your school policy needs. This memo contains recommended updates/modifications to all MJ School Policy Services policy manuals and administrative regulations manuals. Proposed revisions are presented by section, with a specific update number for ease of reference, along with a narrative providing the basis for the contemplated modification.

The volume of legislative changes this year are larger than in recent memory. With the legislature adjourning *sine die* on Tuesday, November 14, 2023, many impactful changes will take effect on **February 13, 2024**. We recommend MJ School Policy Services clients review and plan to implement policy and administrative regulation updates before February 13, 2024. This may require the Board of Education to waive a first reading of the Bylaws and Policies, pursuant to Board Policy 1003. Similarly, the Superintendent should provide notice to the Board of Education of revised administrative regulations no later than January 12, 2024, to ensure they are effective before February 13, 2024.

PLEASE NOTE: All updates are numbered individually (i.e., Update 16.01). Updates to Policy are highlighted in **green**. Updates to Administrative Regulations are highlighted in **blue**. Additions to policy or AR are shown in **blue**. Deletions are shown in **red**.

As each district policy manual and administrative regulations manual is unique and modified consistent with school district priority and prerogative, recommended modifications may already be contained in your completed manuals. If you have any questions regarding the suggested revisions outlined herein and how they may/may not fit with your existing manuals, please contact us at Policy@MillerJohnson.com.

MILLER JOHNSON

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INTRODUCTION – 0000 Series

There are no recommended updates for this section.

BYLAWS – 1000 Series

Update 16.01 (Policy 1001 – Organization and Functioning of the Board)

Several of our policy clients have reported increasing public scrutiny of financial decisions in recent months. As such, we have revised the Board of Education reimbursement standards to provide clarity and transparency.

Reimbursement of Expenses In addition to compensation for meeting attendance, Board members will be reimbursed for actual and necessary expenses incurred in the discharge of their official duties, as well as for attending Board approved activities and functions. Actual and necessary expenses are those that relate to functions that have been directed by, or are necessary to, the discharge of those duties. Board members are expected to exercise good judgment and ensure that expenditures incurred are reasonable, necessary, and in the best interest of the School District.

Concerns as to the reasonableness of an expense submitted for reimbursement will be presented by the Superintendent to the Board President. If the Board President believes the submitted reimbursement exceeds the bounds of reasonableness, the reimbursement of the expense will be submitted to the Board for approval before being paid. Board members will not be reimbursed for discretionary activities, entertainment expenses, purchasing alcoholic beverages, or expenses of spouses, other family members or guests accompanying Board members in discharging their official duties or performing authorized functions. The Board may approve reimbursement for other activities upon request.

~~Board members will not be reimbursed for entertainment expenses or the purchase of alcoholic beverages.~~

Update 16.02 (Policy 1001 – Organization and Functioning of the Board)

This update is being provided to make it clear that the indemnification of the Board of Education and any individual Board members does not result in any waiver to assert governmental immunity.

Indemnification ~~The~~ Without waiving governmental immunity, the School District will indemnify the Board and individual Board members to the extent permitted by law. The School District will also purchase and keep in effect insurance policies for the defense and indemnification of the Board and individual Board members.

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STUDENTS – 2000 Series

Update 16.03 (Policy 2003 – Education Records)

Given the rise in requests for disclosure of directory information, along with an increase in parent concerns about the disclosure of such information, we have amended an expanded the associated policy on this topic to include “Limited Directory Information.”

Directory Information The Board designates the following student record information as *directory information*:

- A student's name, address, and telephone number;
- A student's photograph;
- A student's birth date and place of birth;
- A student's participation in School District related programs and extracurricular activities;
- A student's academic awards and honors;
- A student's height and weight, if a member of an athletic team;
- A student's honors and awards; and
- A student's dates of attendance and date of graduation.

Such information may be released by the School District, upon request, unless a parent or adult student has made timely objection, in writing, in accordance with [FERPA](#).

Limited Directory Information

The Board designates photographs, videos, or other media containing a student's image or likeness (student images) and District-issued student electronic mail addresses (email addresses) as Limited Use Directory Information. Limited Use Directory Information may only be used for the following:

- Publication in official District publications, on social media sites, or websites hosted or maintained by, on behalf of, or for the benefit of the District, including the District's internal email system;
- District officials who have access, consistent with FERPA, to such information in conjunction with a legitimate educational interest; and

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- External parties contractually affiliated with the District if such affiliation requires sharing Limited Use Directory Information.

Update 16.04 (Policy 2005 – Communication)

Many policy clients have reported inquiries from internal groups about the posting and distribution of materials on school grounds. Revisions are provided to this section to bring additional clarity to the rules surrounding this topic.

Distribution and Posting of Materials ~~The p~~Posting and distributing ~~on of~~ materials on School District ~~premises property~~ is prohibited, unless the materials are generated by the School District itself or provide factual information about School District's academic or extracurricular activities. All postings and materials ~~to be distributed~~ require ~~the~~ prior written approval of the building administrator or his/her designee.

The Superintendent, in consultation with building administrators, may develop and implement regulations for the posting and distribution of other information. In all cases, the School District prohibits the posting or distribution of literature that violates [7008-AR] or otherwise:

- Is libelous, defamatory, obscene, lewd, vulgar, or profane;
- Violates federal, state, or local laws;
- Advocates the use or availability of any substance or material that may reasonably be believed to constitute a direct and substantial danger to the health or welfare of students, such as ~~tobacco~~ smoking (including tobacco, vaping, marijuana), alcohol, or illegal drugs;
- Incites violence;
- Interferes with or advocates interference with the rights of any individual or the orderly operation of the schools and their programs;
- Is primarily of a commercial nature, including but not limited to material that primarily seeks to advertise products or services; or
- The primary purpose of which is fundraising, except as approved in advance by the Superintendent.

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CURRICULUM AND INSTRUCTION – 3000 Series

There are no recommended updates for this section.

PERSONNEL – 4000 Series

Update 16.06 (Policy 4003 – Conditions of Employment)

Much attention has been given to the actions of the Michigan Legislature and the revisions to staffing, layoff, and recall paradigms in Michigan. The Legislature's revision of Section 1248 of the Revised School Code will become effective July 1, 2024, and requires each School District to adopt "clear and transparent" procedures for personnel decisions.

While the revision to Section 1248 will not be effective until July 1 (and schools will still be obligated to adhere to the current version until then), the removal of the prohibited subject of bargaining regarding personnel decisions accelerates the importance of adopting such procedures before February 13, 2024, because it will set the status quo for any demands to bargain.

Staffing, Layoff, and Recall of Teachers This policy relates to all teachers working for the School District as defined by the [Michigan Teachers' Tenure Act, MCL 38.71, et seq.](#) As used in this policy, the term "personnel decision" refers to any situation where the School District is:

- ~~Conducting a staffing or program reduction or any other personnel determination resulting in the elimination of a position;~~
- ~~Conducting a recall from a staffing or program reduction; or~~
- ~~Any other personnel determination resulting in the elimination of a position, or in hiring after a staffing or program reduction, or any other personnel determination resulting in the elimination of a position.~~
- [Filling a vacancy;](#)
- [Placing a teacher in a classroom;](#)
- [Conducting a staffing reduction;](#)
- [Conducting a program reduction, or;](#)
- [Any other decision resulting in the elimination of a position.](#)

The Superintendent will adopt clear and transparent procedures for all personnel decisions governed by Section 1248 of the Revised School Code. When adopting such procedures, length of service shall not be the sole factor in personnel decisions, and may only be considered as a tiebreaker if a personnel decision involves 2 or more employees and all other factors distinguishing those employees from each other are equal.

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All Personnel decisions must ~~will be~~ based on ~~the following~~ relevant factors, ~~in order of priority~~ including, but not limited to:

- ~~Individual performance;~~
- ~~Significant, relevant accomplishments and contributions, and~~
- ~~Relevant special training;~~
- Effectiveness, as measured using the performance evaluation system required by law;
- The teacher's length of service in a grade level or subject area;
- The teacher's disciplinary record, and;
- Relevant special training, which may be based on completion of relevant training other than professional development or continuing education that is required by the School District or by law, and integration of that training into instruction in a meaningful way.

Subject to the limitations set forth herein through policy or regulation, the Superintendent has sole authority to determine teacher placement, the existence of a teacher vacancy, or to implement a personnel or program reduction.

~~The focus of personnel decisions will be the retention of effective teachers. Length of service or tenure status will not be a consideration unless the factors described above are found to be equal, and, then, only at the discretion of the Superintendent. No teacher who has received a rating of ineffective on his/her last year-end evaluation will be given any preference that would result in that teacher being retained over a teacher who received a performance rating other than ineffective.~~

~~The Superintendent will develop and implement regulations or practices necessary to ensure implementation of this policy in accordance with Michigan law.~~

Update 16.12 (Policy 4004 – Evaluations, Discipline and Discharge, Resignations)

Senate Bill 395 is expected to be signed into law by Governor Whitmer. Many of the legislative changes will take place for the 2024-2025 school year. The revisions to Policy 4004 reflect a codification of existing legal requirements to constitute a starting point for bargaining when the prohibited subjects repeal takes effect in February, 2024. See Update 16.12 for corresponding revisions to the Administrative Regulations.

Performance Evaluations All teachers and administrators can improve their performance and should strive for excellence in order to provide the best possible education for the students of the School District. To that end, the School District will use a rigorous, transparent, and fair evaluation system for all teachers and administrators. This system will comply with Michigan law and include annual year-end evaluations for all teachers and administrators, unless otherwise permitted by Michigan law. The Superintendent will provide inter-rater reliability training for all evaluators as required by law.

The evaluation system is intended to be used to improve the performance of all teachers and administrators and encourage professional growth. The system will be used, at a minimum, to inform decisions on the effectiveness and development of teachers, and to grant tenure or full

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certification, and to remove ineffective tenured and untenured teachers. The system is also intended to result in the separation from employment of those teachers and administrators who, after notice and an opportunity to improve, are found to continue to be ineffective. The Superintendent will develop and implement any legally-compliant administrative regulations necessary to put this policy into effect with the involvement of teachers and school administrators. The regulations will use legally-compliant criteria to deem teachers and administrators unevaluated.

The Superintendent is authorized to promulgate regulations based on changes of the law governing evaluations.

Ineffective Teachers Teachers will receive ratings ~~pursuant to the School District's evaluation policy and administrative regulations~~ as prescribed by law. Any teacher rated ~~ineffective less than effective~~ on a year-end evaluation will be placed on an individualized development plan (IDP). That teacher will be evaluated mid-year during the next school year, in addition to receiving a year-end evaluation. If the teacher continues to be found ~~ineffective less than effective after a second year for three consecutive years~~, the School District will act to discharge the teacher, either through termination (if probationary) or the filing of tenure charges (if tenured), unless special circumstances are found to exist.

Update 16.14 (Policy 4005 – Other Matters of Employment)

Minor modifications are offered for the Whistleblower Protection Policy to provide clarity and compliance with Michigan law.

Whistleblower Protection Policy Employees are expected to report suspected unlawful activity in the School District. They shall not be subject to ~~without fear of~~ retaliation for such reporting. The Superintendent will develop regulations to inform employees of the protections and obligations that exist under the Michigan Whistleblowers' Protection Act, MCL 15.361, et seq. The regulations will include a procedure for reporting alleged violations.

BUSINESS – 5000 Series

There are no recommended updates for this section.

FACILITIES AND OPERATIONS – 6000 Series

Update 16.15 (Policy 6002 – Threat Assessment)

Like all of our policy clients, we are aware of the Guidepost Report on the Oxford High School shooting and the myriad of recommendations made within the Report. While we take no position on the accuracy of those conclusions, nor do we endorse all of the recommendations made in the Report, we have attempted to thoughtfully consider some of the issues/concerns/opportunities raised in the Report to enhance our existing policy structure. With that objective in mind, the following proposed revisions are offered for consideration.

Threat Assessment and Suicide Intervention

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The Superintendent will develop a threat assessment and suicide intervention protocol aimed at addressing situations which may pose a threat to the health, safety, and welfare of themselves or the school community. The goal of the threat assessment and suicide intervention process is to take appropriate preventive or corrective measures to maintain a safe school environment, protect and support potential victims, and provide assistance, as appropriate, to any student or staff member being assessed.

Update 16.17 (Policy 6006, Tobacco-Free Environment)

As the daily battle against vaping and other student consumption wages, we have offered revisions to Policy 6006 which is aimed at addressing such student misdeeds.

6006 Substance ~~Tobacco~~-Free Environment

The use of all alcohol, tobacco products, and controlled drugs on School District property is prohibited. This includes, but is not limited to, ~~In addition, the~~ use of electronic cigarettes, vaporizers ("vapes"), marijuana ~~etc. is are also prohibited~~. For purposes of this policy, "School District property" includes all school buildings, areas adjacent to school buildings, athletic fields, pupil transportation vehicles, and parking lots. This prohibition applies to students, employees, and visitors to the school or school campus and applies regardless of whether ~~or not~~ school is in session. The term "tobacco" includes any kind of lighted pipe, cigar, cigarettes, ~~or any other~~ lighted smoking materials, ~~as well as~~ chewing products, and snuff. "Electronic Cigarettes" and "Vaporizers" means any device that simulates smoking any type of product, regardless of whether they are manufactured, distributed, marketed, or sold as e- cigarettes, or under any product name or descriptor.

SCHOOL AND COMMUNITY RELATIONS – 7000 Series

There are no recommended updates for this section.

GENERAL POLICIES – 8000 Series

Update 16.18 (Policy 8001 – Acceptable Use)

We recognize that the use of Artificial Intelligence resources by staff and students are an emerging and rapidly changing area, which may ultimately be subject to extensive government regulation. Many policy clients have asked, however, for a starting point which attempts to place some reasonable structure on use, application, etc. The proposed policy provides same.

Artificial Intelligence

The Superintendent may develop administrative regulations governing the use of generative artificial intelligence, large language models, or other similar technology. Administrative regulations may consider data privacy, training, acceptable use, and student use of such technology.

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Update 16.20 (Policy 8002 - Americans with Disabilities Act (ADA) Section 504 of the Rehabilitation Act of 1973 (Section 504))

Many of our policy clients have asked for a clear policy statement indicating that emotional support animals do not constitute service animals. While covered by the ADA, the revisions to Policy 8002 provide such clarity.

In accordance with [Section 504 of the Rehabilitation Act of 1973](#) (Section 504), and [Title II of the Americans with Disabilities Act](#) (ADA), the School District will ensure that no otherwise qualified individual with a disability shall, solely by reason of his/her disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination. The School District does not discriminate in admission or access to, participation in, or treatment of students with disabilities in its programs and activities. Similarly, the School District does not discriminate against any job applicant or employee with a disability in any term or condition of employment or in the recruitment process.

The District has developed guidelines for providing a free appropriate public education (FAPE) to students under Section 504 and the ADA, which may be accessed by clicking on the following link: [\[insert link\]](#).

The Superintendent appoints: [\[insert name and position\]](#) to serve as the School District's Compliance Officer for employment issues arising under Section 504 and the ADA; and, [\[insert name and position\]](#) to serve as the School District's Compliance Officer for FAPE and other accessibility issues arising under Section 504 and the ADA. The Superintendent will develop a complaint procedure for the processing and early disposition of alleged violations of the policy.

~~As it relates to the presence of service animals on School District property, such~~ [Service Animals will be are permitted allowed on School District property](#) to the extent required or permitted by law. For any requests to have non-service animals on school grounds, the Superintendent shall develop administrative regulations for the review and approval of such requests. [Emotional support animals are not considered Service Animals for purposes of this policy. This policy applies to employees, students, volunteers, and visitors.](#)

As always, if you have any questions regarding the proposed updates, please don't hesitate to contact us by emailing Policy@MillerJohnson.com. Thank you!

Item 12

MAISD Spring Annual Budget Review Representative

☐ Information/Discussion

☒ Action

BACKGROUND INFORMATION:

The MAISD conducts an Annual Budget Review each April and requests that our Board of Education appoint a Board member to attend. In the past, our Board of Ed Treasurer has attended these meetings. Below is a copy of the communication received from the MAISD regarding the upcoming meeting.



630 Harvey Street
Muskegon, Michigan 49442-4278
Phone 231-777-2637 Fax 231.773.1028
www.muskegonisd.org

MEMO

To: Local Superintendents

From: Barb Irey, Senior Executive Assistant

Date: February 12, 2024

Subject: **ANNUAL 2024-25 BUDGET REVIEW – THURSDAY, APRIL 25, 2024**

Attached is a copy of the memo that was sent to your board secretary regarding our Annual Budget Review, along with a copy of the Budget Review Timeline. Please use this form to designate one of your board members to represent your district at this review. Please complete [this form](#) by **March 29, 2024**.

Following the April 25, 2024 budget review, local districts must adopt a resolution of support/disapproval (at your May board meeting) of the MAISD's general fund budget by June 1. Once adopted, a copy of the resolution, along with any specific comments, should be sent to the MAISD Superintendent's Office. Sample resolutions will be included in the budget packet that is mailed to superintendents in April.

RESOLUTION:

...to appoint _____ to attend the Spring MAISD Budget Review on April 25th, and _____ as alternate.

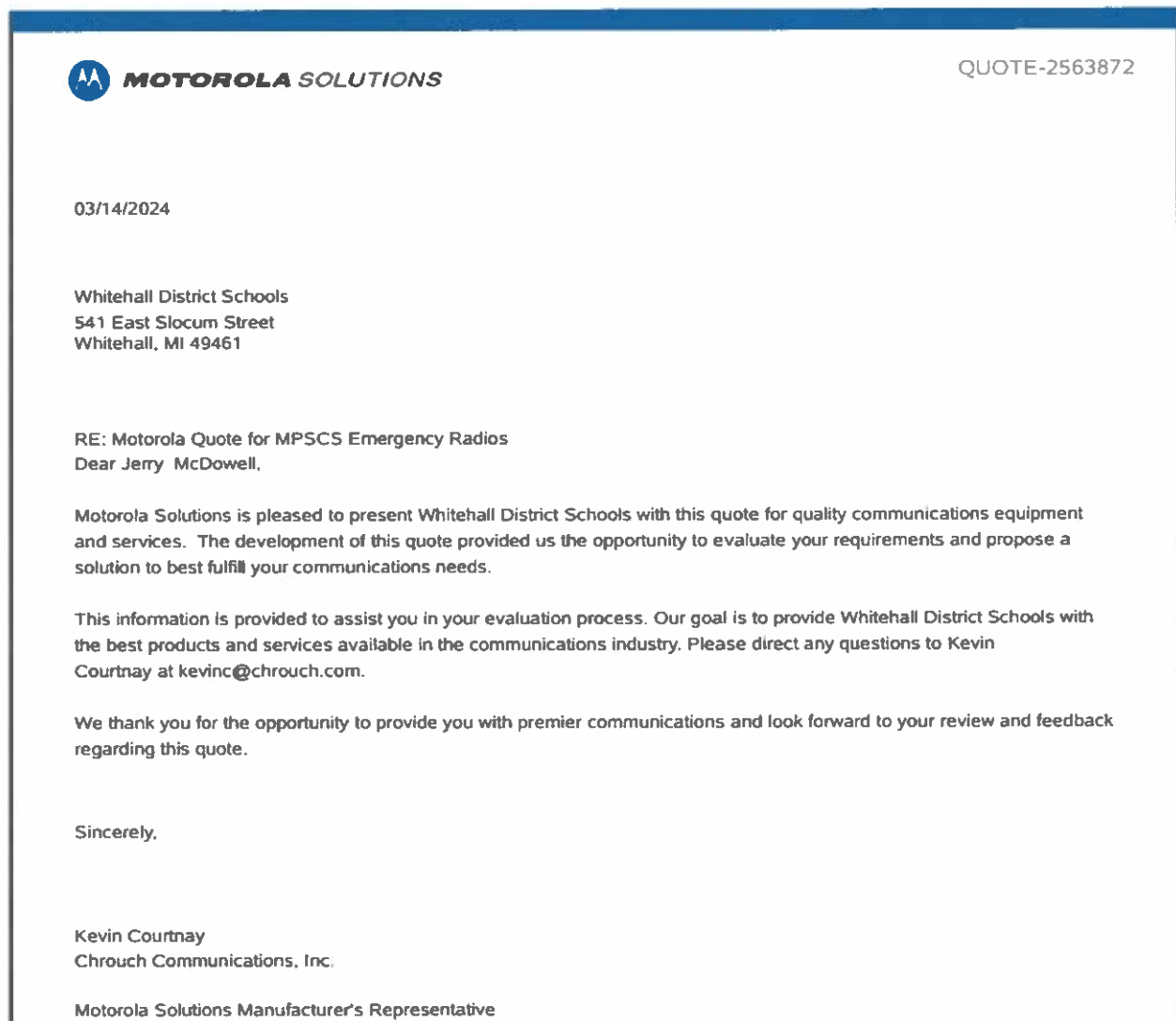
Item 13

Emergency Communications Purchase

☐ Information/Discussion

☒ Action

BACKGROUND INFORMATION:



SUGGESTED MOTION:

...to approve the purchase of emergency communication equipment from Chrouch Communications MI
– Deal Contract #190000001544 in an amount not to exceed \$57,750.00

Billing Address:
Whitehall District Schools
541 East Slocum Street
Whitehall, MI 49461
US

Quote Date:03/14/2024
Expiration Date:05/13/2024
Quote Created By:
Kevin Courtney
Chrouch Communications, Inc.
kevinc@chrouch.com
(231) 972-0339

End Customer:
Whitehall District Schools
Jerry McDowell

Contract: 35115 - STATE OF MICHIGAN,
MA# 190000001544

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
APX™ 4500 Enhanced						
1	M22URS9PW1BN	APX4500 ENHANCED 7/800 MHZ MOBILE	6	\$5,464.44	\$4,152.33	\$24,913.98
1a	G24AX	ENH: 3 YEAR ESSENTIAL SVC	6			
1b	W665BF	ADD: BASE STATION OP APX	6			
1c	GA00235AA	ADD: NO GPS ANTENNA NEEDED APX	6			
1d	GA01579AB	ADD: BLUETOOTH/WIFI GLASSMOUNT 2.4/5GHZ	6			
1e	G66BF	ADD: DASH MOUNT O2 APXM	6			
1f	G142AD	ADD: NO SPEAKER APX	6			
1g	QA02756AD	ADD: 3600 OR 9600 TRUNKING BAUD SINGLE SYSTEM	6			
1h	GA01056AA	ADD: SCHOOL SECURITY ENHANCEMENT PACKAGE	6			
1i	GA09001AA	ADD: WI-FI CAPABILITY	6			



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.



Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1j	GA00804AA	ADD: APX O2 CH (GREY)	6			
1k	G89AC	ADD: NO RF ANTENNA NEEDED	6			
1l	G444AH	ADD: APX CONTROL HEAD SOFTWARE	6			
1m	QA09113AB	ADD: BASELINE RELEASE SW	6			
1n	G193AK	ADD: ADP ONLY (NON-P25 CAP COMPLIANT) (US ONLY)	6			
1o	W382AM	ADD: CONTROL STATION DESK GCAI MIC	6			
2	LSV00Q01073A	DEVICE MISCELLANEOUS DEVICE PARTS/EQUIPMENT	6	\$444.43	\$444.43	\$2,666.58
	APX™ N30	APX N30				
3	H15UCF9PW6AN	APX N30 7/800 MODEL 2 PORTABLE	9	\$4,520.00	\$3,164.00	\$28,476.00
3a	QA08853AA	ADD: CPS ENABLEMENT*	9			
3b	Q667BB	ADD: ADP ONLY (NON-P25 CAP COMPLIANT) (US ONLY)	9			
3c	QA05100AA	EHN: STD 1 YR WARRANTY APPLIES	9			
3d	QA09001AM	ADD: WIFI CAPABILITY	9			
3e	QA09113AA	ADD: BASELINE RELEASE SW	9			
3f	QA02756AB	ENH: 3600 OR 9600 TRUNKING BAUD SINGLE SYSTEM	9			
4	PMPN4820A	CHGR DESKTOP SINGLE UNIT IMPRES 2 EXT PS US	8	\$85.71	\$64.28	\$514.24
	APX™ Radio Management	RADIO MANAGEMENT				
5	T7914A	RADIO MANAGEMENT ONLINE*	1	\$110.00	\$82.50	\$1,237.50
5a	UA00049AA	ADD: RADIO MANAGEMENT LICENSES ONLINE	15			



Grand Total

\$57,808.30(USD)**Notes:**

- Additional information is required for one or more items on the quote for an order.

Motorola's quote (Quote Number: _____ Dated: _____) is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then the following Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products which is found at <http://www.motorolasolutions.com/product-terms>.

The Parties hereby enter into this Agreement as of the Effective Date.

Motorola Solutions, Inc.

Customer

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

- Customer is responsible for the \$250.00 per unit MPSCS activation fee.
- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



APX N30 PORTABLE RADIO SOLUTION DESCRIPTION

OVERVIEW

The APX N30 offers affordable, next generation communications without compromising P25 interoperability or voice and data quality. It has a durable design with “pick-up-and-go” functionality, optimizing ease-of-use and focused communications in almost all environments.

DURABLE AND EASY TO USE

The APX N30 enhances operations with a front display with an upgraded user interface for better readability and loud and clear audio for reliable, everyday use. Additionally, the N30 offers extended battery life, a shorter antenna, and Bluetooth compatibility with audio accessories, promoting efficient communications between first responders.

ViQi Voice Command

To prevent first responders from losing focus while events unfold, ViQi Voice Control allows users to operate their device with customized voice commands. First responders can switch between preset channels and zones, adjust volume, and change audio profiles by pressing the preprogrammed ViQi button and speaking into the microphone.

ESSENTIAL AND SECURE P25 COMMUNICATIONS

The APX N30 is certified compliant with P25 standards and supports digital and analog trunking, FDMA and TDMA, and Integrated Voice and Data. All P25 communications over the N30 are safe and secure—it offers software encryption, single- and multi key encryption, and P25 Authentication, protecting communications during daily operations.

RELIABLE CONNECTIVITY

Using the APX N30 lets first responders stay connected across disparate networks. It can be equipped with Wi-Fi®, Bluetooth®, GPS, and Geofence features, bringing future-ready applications, services, and best-in-class connectivity to everyday use. APX N30 radios support 7/800 MHz frequency bands across radio systems, with minimal intervention by the radio user.

MANAGING AND PROVISIONING DEVICES

APX N50 can be programmed in two ways: one-at-a-time through Customer Programming Service (“CPS”) or through a combination of CPS and batch programming over Wi-Fi available with the radio management (“RM”) software.

CPS is a proprietary, Windows-based application, used to configure APX subscriber radios in offline situations that include provisioning, networking, and monitoring tools that provide greater awareness and faster radio management. The CPS application offers drag-and-drop, clone-wizard, and basic import/export functions that allow the addition of new software and feature enhancements. APX N radios can be programmed one-at-a-time on a local PC, via secure USB port connection, with TLS-PSK based encryption. Once loaded, subscriber radios are read and edited, and codeplugs and templates can be saved and duplicated to program other fleet radios.



Batch Programming is available through the RM software for simultaneous programming and upgrading throughout the radio fleet. With Batch Programming, up to 16 radios can be programmed at once over a Wi-Fi connection. This reduces programming time and ensures that the radio fleet is always up-to-date and ready-to-use in the field.





Purchase Order Checklist

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead
(PO will not be processed without this)

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)

PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept

Ship To Contact Name & Phone #

Tax Exemption Status

Signatures (As required)

Item 14
MAISD Spring Annual Budget Review Representative

☐ Information/Discussion

☒ Action

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RESOLUTION:

...to appoint _____ to attend the Spring MAISD Budget Review on April 25th, and _____ as an alternate.

Item 15

Periodic Evaluation of Superintendent

☐ Information/Discussion

☒ Action

BACKGROUND INFORMATION:

At the request of the Superintendent, the WDS Board of Education met in closed session to consider the periodic review and evaluation of the superintendent. During this time the Board used the MASB Superintendent Evaluation tool to facilitate a discussion of the Superintendents performance in the following areas: Governance & Board Relations, Community Relations, Staff Relations, Business & Finance, Instructional Leadership, Board Goals, and Student Achievement.

The Board members provided input and shared this dialogue in each rating category. The Board ended the closed session.

Section 3(2) of the OMA requires that “[a]ll decisions of a public body shall be made at a meeting open to the public.”⁵⁶ Section 2(d) of the OMA defines “decision” to mean “a determination, action, vote, or disposition upon a motion, proposal, recommendation, resolution, order, ordinance, bill, or measure on which a vote by members of a public body is required and by which a public body effectuates or formulates public policy.”

SUGGESTED MOTION:

...to rate the Superintendent (ineffective/minimally effective/effective/highly effective) for the 2023-24 using the MASB Superintendent Evaluation Tool.

Item 16

Exempt Materials

☐ Information/Discussion

☒ Action

SUGGESTED MOTION:

...to enter into closed session to consider exempt materials – attorney-client privileged documents 8(h), MCL 15.243(1)(g). *Roll Call Vote*