**RETURNING STUDENTS - REGISTER ONLINE FOR SCHOOL**

**First Day of School: Tuesday, August 27, 2019 (8:00 a.m. – 11:00 a.m.)**

**\*Starred materials need to be submitted by August 23, 2019**

Hello Returning Viking Families!

We are excited to continue our method of online registration for returning students this year. Instead of completing the same paperwork year after year, register online from the convenience of your home. If you do not have access to a computer, the middle school office will be open beginning August 13th, from 7:30 a.m. – 3:30 p.m. We will have computers set up, and staff will be available to help you through the process. ALL INFORMATION **MUST** BE COMPLETED BY AUGUST 23rd!

**Middle School Open House**

**Tuesday, August 27th – Official Back to School Day!**

 8-11 AM\* or 5-8 PM:  At the secondary level, students will run through an abbreviated daily schedule in the AM. The PM session is available for parents to attend, ask questions, get information, and meet their children’s teachers. They may also explore the building, drop $ into lunch accounts, confirm bus route schedule, and clear up any address and phone number changes that have been made over the summer. Attendance will be taken and students must attend one of the sessions. \*Bus Transportation will be provided for the **Secondary AM Session ONLY**.

**\*Power School Student Demographic Update**

All parents/students must complete a demographic update and review all policies and procedures online to complete student registration. If you do not have an account and need instructions, please email us at [kirstenbolles@whitehallschools.net](mailto:kirstenbolles@whitehallschools.net) or [wendybriseno@whitehallschools.net](mailto:wendybriseno@whitehallschools.net) or call us at 893-1030 and we will send you instructions to set up your Power School account.

* Sign in to the Parent Portal here [**PowerSchool Parent Portal**](https://ps-wh.muskegonisd.org/public/home.html) using an existing account.
* When you are logged into your Parent Portal account, scroll down the left hand side menu to “Demographic Update.”
* You must provide at least one “Parent/Guardian Contact” and at least one “Emergency Contact”.
* There are many boxes where you must read and click “I Accept”. If the box will not allow you to click it, it is because you need to open a document to read first (Student Handbook, Tech Agreement, etc.) highlighted in blue print).
* After you read, complete, electronically sign and submit the update, you will receive a “successful” note and should be all set.

**\*Free and Reduced Meal Applications**

If you need to apply for free or reduced meals, go to the Food Service webpage at this link [**Whitehall Food Service**](http://www.whitehallschools.net/ourdistrict/foodservicedepartment/). You can complete the application online or print the application and turn it in at the middle school office.

**No fee to Deposit Lunch Money**

Send money to school has no fees again this year. Click the link here [**Send Money to School**](https://sendmoneytoschool.com/Dashboard/Login.aspx?ReturnUrl=%2f) if you would like to deposit lunch money into your child’s account.

**School Picture Form**

School pictures will be taken on Wednesday, September 18th during the school day. The Middle School uses Radium Photo for our school pictures, sports pictures, and yearbooks. [**Online forms**](https://radiumphoto.com/pre-order-school-pictures/) are available if you wish to purchase picture packages using a credit card. You may also pick up a paper form during the Open House on August 27th if you wish to pay by cash or check (made out to Radium Photo). Have your child bring the form to school on picture day. Note that yearbooks will *not* be delivered with your picture package. Delivery for yearbooks will be in May, 2020. There will be order forms in the spring for yearbooks for those that do not wish to purchase a yearbook at this time.

**White Lake Giving Tree/Goodfellows**

White Lake Giving Tree, Goodfellows and others generously donate their time and effort to make sure families have a nice Christmas. If you are in need of assistance and would like to apply to either of these programs, stop in the office and ask for a form. Forms must be returned by October 1st.

**Parent and Student Tips**

Student and parents – get involved! Take personal pride in all that you do! Expect Excellence! Be your best and give your best effort every day! Get involved in your school community! Check the middle school website often for upcoming activities. The middle school announcements are posted daily for your information. [**www.whitehallschools.net/ourschools/middleschool/daily**](http://www.whitehallschools.net/ourschools/middleschool/daily) **announcements**

Please pay close attention to the attendance and tardy policy as the number of days and tardies accumulated can impact student’s ability to earn middle school credit. We ask that absences be reported to the attendance office daily as they occur.

Take time to view your student’s academic progress and attendance utilizing our Parent Portal. Administratively, we realize the Parent Portal is not updated daily but the information you see may be reason to make inquiry with the appropriate staff member to discuss your student’s progress.

As always, if you have any questions or comments, please contact me at 231-893-1030, or by email at cjvanwieren@whitehallschools.net Thank you for your support and commitment to Whitehall.

Go Vikings!

CJ Van Wieren, Principal

Whitehall Middle School